



Muhamad Al-Khatem Awad Al-Karem Al-Zain

brief about me

Flexibility and ability to perform work under all pressures and meet deadlines. I have full experience in learning, teaching and excelling in new technologies. Work effectively both independently and as a member of a team. Excellent communication and collaboration skills, and a lot of technical and creative skills

contact information

0504531957



mohmeddawad98@gmail.com



United Arab Emirates, Fujairah, Al Owaid



Professional skills

Bit Makaley International

Khartoum South | January 2019 - A 202

- Event organizer
- Administrative duty
- Professional assistant
- Data entry

Estem factory for foodstuffs

Khartoum South | October 2013 - October 2014

- Managing and operating specific machines within the factory
- Follow up and organize the product flow
- Supervision of workers

Tarhal Transportation Services Company

Khartoum | February 2019 - October 2022

- Delivery of passengers via the company's application

education

High school

Sudan | 2018

Creative design using artificial intelligence

A platform to invest your time

skills

- Dealing with all types of computers
- Microsoft Office {Word - Excel - Power Point...}
- Excellent organizational and multi-tasking skills in working within tight schedules. Attractive and outgoing.
- Personality is detail-oriented
- Able to stay focused on the task at hand
- Necessary administrative skills
- Flexibility
- Willingness to perform routine tasks
- Interpersonal skills
- My supervision
- Excellent at planning and scheduling
- Time management and attention to detail
- Driving light vehicles - driving license

Languages

Excellent Arabic - mother tongue

English - Proficient