

# KHALED YASSER

Accountant

## Objectives

An ambitious and intelligent worker with an educational background in low field seeking a challenging position in a professional organization where I can learn new skills that will help me build my career path .I am keen to utilize my skills in a challenging accounting role in an innovative company. Where I can use my knowledge in many modern financial instruments and my passion for finding data-driven solutions to contribute to achieving the company's goals, and to grow on a professional level as well. .



## CONTACT

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## PROFILE

- Nationality: EGYPTIAN
- Status : Single
- Status: visit

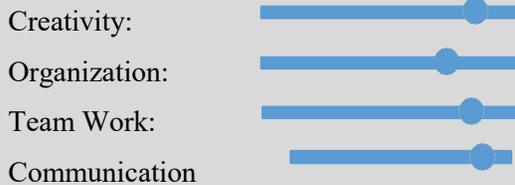
## EDUCATION

Bachelor of Commerce  
Department: Accounting  
Year of graduation : 2022  
Kafr El Sheikh University

## SKILLS

- Ability to transform complex financial information into understandable content for a non-finance audience
- Good reviewing and auditing skills
- Good skills in making and making decisions
- Ability to deal with Microsoft Office programs, specifically Excel
- Analysis of administrative processes that include costs and revenue

## PERSONAL SKILLS



## LANGUAGE

Arabic: 100%  
English: 80%

## EXPERIENCE

### From February 2023 to March 2024: Accountant in Mervat Attia Abdel Salam's office, a chartered accountant's office

- Reviewing the company's accounts of profits and losses and making depreciation for the company.
- Preparing taxes for companies, such as commercial profits taxes and value-added tax
- Preparing the annual tax report and submitting the required papers to government agencies to establish the commercial register

### From March 2022to September 2022 ,Trainee accountant at Shams Contracting Company

- Purchasing construction equipment and materials
- Review, reconcile and record cash disbursements from the trust.
- Follow up on the disbursement of financial payments agreed upon with suppliers and subcontractors.
- Matches the balances and totals of various accounts with the balances and totals recorded in the general journal.
- An integrated copy of all accounting reports is maintained in the required and organized manner because it is considered an alternative to manual records.

### From January 2021 to September 2021, trainee at Kafr El Sheikh City Hotel

- Enters all information about exchange orders, invoices, vouchers receivable, and marketing in the general journal of the various accounts.
- He matches the balances and totals of the various amounts with the monitoring and totals recorded in the general journal.
- Review reservations and empty and full rooms.