SUMIR AHMED

Senior Service Counselor

PERSONAL INFORMATION:

- Address:- 5th Floor Room 508
- DSO palace tower Dubai
- MOB-NO:- 0583057100
- EMAIL-ID:- sumir2feb@gmail.com
- Nationality: Indian
- Marital Status: Married
- Date of Birth: Feb 12, 1990
- Place of Birth: Delhi
- (India)
- Location- Silicon Oasis

Languages:-

- ✔ English
- ✔ Hindi

OBJECTIVE

Graduated, A dedicated worker aiming to help in achieving company goals and ability to take on more responsibilities as quickly as possible. Ability to work independently with high motivation towardnew knowledge and a good team worker with evidence by my excellent during my internship and at the university.

EDUCATIONAL BACKGROUND:

- MBA In marketing from VidhyaPeeth J.R.N University Rajasthan in 2019.(India)
- Graduated in a Bachelor of Arts(B.A) in 2014 From Delhi University of Open school of learning. (India)
- Diploma In Aviation & Hospitality management.(India)

WORK EXPERIENCE: 7 Years of Professional Experience

- 1.5 years worked experience in EBay India as a customer care executive in E-commerce. (01st Dec 2014 To 01st Jun 2016)
- 1 years Worked Experience in SBI credit card Department as Customer care executive banking sector. (15th May-2017 to 29th March 2018)
- 8th Months Work experience in Kingdom of dreams as Guest Service executive. (4th Jan To 29th Aug)
- 6th Months worked experience in Meritnation as Educational Counselor. (5th November 2018 To 17th April 2019)
- Worked in BADA BUSINESS.COM as Business Counselor (joining date 18 April 2019 To 20th May-2023.

Relevant Skills:

- ✔ Excellent in Microsoft Office Program:
- ✔ MS Word: Excellent skills in editing typing and maintaining documents.
- ✓ PowerPoint presentations: Excellent presentation skills.

Duties & Responsibilities

- Take Care CMS Department (Complaint Managemt System).
- Handling CMS Department and managing team.
- Takes care of customer query of official Email.

Declaration:

I hereby declare that all the above information is true to the best of my knowledge.

Date:-

Place:-