

# Manthar Ali

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### Education

Bachelor of Arts (B.A.)

05/2021

Shah Abdul Latif Universty, khirpure

# **Employment**

#### Counter assistant

01/2009 - 04/2014

khaleei travel, karachi

- Deal with new customers
- Make sales and service
- Book tickets and visa service
- Prepare and provide travel itinerary to visitors and travelers. Ensure that visitors and travelers are made comfortable at hotels, motels and resorts. Perform analysis of travel costs and provide estimates to group or student travels. Educate travelers and tourists on historical sites and places of interest

#### Supervisor

02/2015 - 03/2016

Asia Hotel, larkana

 Ensuring that the hotel is well-maintained by scheduling repairs and maintenance as needed Coordinating with other departments such as human resources or marketing to streamline operations Reviewing guest complaints, concerns, or issues in order to make decisions about how to best respond to them Managing the daily operations of the hotel including hiring, training, scheduling

#### Sales assistant

04/2017 - 12/2018

Ayoon Al Zahara electronic Llc, Dubai

work directly with customers, explaining the features and benefits of products and completing sales. They also support storewide operations by reviewing inventory and stock levels, processing special orders, and assisting customers with returns and exchanges

#### Security guard

04/2023 - Present

forever Barve, Dubai

 Protect the people, property and assets within their area of jurisdiction Check and admit visitors into a building and ensure they have proper credentials Patrol the premises at regular intervals and monitor video surveillance Respond to any distress calls, alarms, or signs of crime or disorder Act lawfully in direct defense of life or property and apprehend any threats Report any

#### Courses

Diploma in information technology

01/2012

security industry regulatory agency

03/2023

### Personal details

Date of birth June 7, 1989

Place of birth

kamber shahdadkot

Gender Male

Nationality pakistani

Civil status Married

## Languages

English

Hindi

sandhi