

DIANA ROSE PEROLINA

ADDRESS: Khalid Al Attar Bldg. Burjuman, Dubai UAE

EMAIL: drperolina@yahoo.com

MOBILE NUMBER: 0505473051



PERSONAL DATA

Citizenship: Filipino

Civil Status: Single

Place of Birth: Pagsanjan Laguna Philippines

Language: Tagalog and English

EDUCATIONAL ATTAINMENT

- Laguna University
Bachelor of Science in ENTREPRENEURSHIP
Year Graduated - 2013

WORKING EXPERIENCE

- ❖ **ECS Advisory DMCC – MBK, District 1** March 2022- September 2023
 - o Welcoming visitors to the office.
 - o Maintain the office cleanliness
 - o Monitoring the use of supplies within the office.
 - o Handling petty cash
 - o Dealing with queries or requests from visitors and employees.
 - o Preparing/Serving tea, coffee, water etc. to the staff, guests & the management with the proper hygiene.
- ❖ **WESTZONE SUPERMARKET - Al Barsha, Dubai UAE** October 2019- February 2022
 - o Perform cashier duties by handling cash and credit payments.
 - o Process customers' refunds and returns.
 - o Greet customers as they arrive at the supermarket.
 - o Assist customers in finding their choice of items or escort them to the right shelves.
- ❖ **PEROLINA's SHING A LING- Laguna Philippines** January 2018- September 2019
 - o Factory Worker
- ❖ **WAFFLE N' CONES -Laguna Philippines** June 2017- January 2018
 - o Cashier/ Waitress

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

Diana Rose P. Perolina
Applicant

