

# AMMAD GUJJAR



## Summary

As a Marketing Sales Supervisor with experience, I am a results-driven leader with exceptional problem-solving and communication skills. I possess a track record of success in developing and implementing effective marketing strategies that drive revenue growth and increase brand awareness. I am highly skilled in managing and training sales teams to exceed targets and deliver excellent customer service. My proven ability to cultivate productive relationships with clients and stakeholders has helped me achieve a solid reputation for delivering outstanding results. I am a passionate and dedicated professional with a keen eye for detail and a strong commitment to continuous improvement, and I am eager to leverage my skills and experience to excel in my next challenge.

## Education

bachelors in business administration **March, 2018 - February, 2021**

IBA KARACHI

Clubs and Societies: Business Club, Economics Society, Swimming Society

IBA KARACHI, PAKISTAN

GPA: 3.93

High School

**June, 2020 - April, 2022**

GOVT COLLEGE

Graduated with Distinction (Grade 1 - A/excellent equivalent in all subjects)

HYDERABAD, PAKISTAN

## ADDITIONAL INFORMATION

UAE EMPLOYMENT VISA

Valid (1-5-2023 to 2-5-2025)

## Work Experience

Operations Manager

**May, 2020 - August, 2021**

AGILITY PAKISTAN

Worked on the development of new business processes and procedures in order to decrease operational costs and increase overall effectivity - decreased operational expenses by 15% within 1 years. Trained and supervised new personnel, ensuring that all policies and procedures were fully followed. Managed and maintained documents and records and executed various clerical duties as assigned by managers and executives. Produced business forecasts, completed monthly reports, created a weekly employee schedule, and pro-actively participated in weekly team meetings with the Board of managers . Awarded Employee of the Month twice for performing great work.

LAHORE, PAKISTAN

## Profile

### Address

DIP 1 (DUBAI, UAE)

### Phone

+971505470639

### E-mail

ammadzab15@gmail.com

## Skills

### Good communication



### Microsoft Office



### Microsoft excel



### Internet/Email



### Market person



### Salesman



### DRIVING



### Team work



### Data entry



### Good hospitality



### Fast learning



### Ability to work under pressure



### Dealing



wear house supervisor **January, 2021 - May, 2021**

Marcolo furniture

To manage and supervise all the products and deliverers sales & records

*Dubai*

#### ADMINISTRATIVE SUPERVISORS

**May, 2022 - January, 2023**

seerat al khair electromechanical

To manage the company records

*Dubai*

#### MARKET PERSON

**January, 2023 - present,**

Time Less Cargo Transport

Sales & marketing

*Dubai*

#### Wear-house Operation

**March, 2023 - May, 2023**

Areeka event service

Working as a wearhouse assistant loading-offloading event management team leader & helper

### + CERTIFICATE

ENGLISH LANGUAGE **2020**

MICROSOFT OFFICE, EXCEL, WORD **2022**

### + Projects

DP WORLD

Data tracer & Searcher

### + Personal Information

Gender : Male

Marital Status : Single

Birth Date : 11/13/2004

Nationality : PAKISTANI

### + References

To be on request

### + Languages

**ENGLISH :**

**hindi :** Expert

**urdu :** Expert