



MUHAMMAD NASIR

Mason, General store worker, Floor polisher

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Address – Village gojri p/o qalandarabad tehsil and distt abottabad, Pakistan.

EXECUTIVE SUMMARY

To succeed in an environment of growth and excellence to earn a job which provides me job satisfaction, self-development and help me to achieve personal as well as organizational goals.

PERSONAL DETAIL

Name : Muhammad Nasir

Father : Muhammad Rafiq

Date of Birth: 20-Apr-1989

Marital status: Married

C.N.I.C No: 13101-3643060-5

Passport No: CY9820604

Nationality: Pakistani

LANGUAGES

English

Urdu

SKILLS

Hardworking

Internet Explore

HOBBIES

Reading

Watching TV

Cricket



EDUCATION

Matric	2008
F.A	2011
B.A	2015
IELTS	2015
IOSH	2016



WORK EXPERIENCE

Floor Polish Mason

**2021-jan/Till now &
2021-Jan/Till now**

Rafiq and sons Construction
company Pvt Ltd

- Clear out and prepare work site for construction
- Under the direction of a master mason, laid building materials such as brick, structural tile
- Arranged or stored materials, machines, tools, or equipment.
- Removed damaged tile, brick, or mortar, and cleaned or prepared surfaces, using pliers, hammers, chisels, drills,
- Broke bricks to fit spaces too small for whole brick, using the edge of the trowel and brick hammer.
- Mixed mortar, plaster, and grout, manually or using machines, according to standard formulas.
- Applied grout between joints of bricks or tiles, using grouting trowels.
- Provide assistance to craft workers, such as carpenters, plasterers, or masons. Raze buildings or salvage useful materials.
- Motivated, quick-learner, and adaptable person with good technical skills and good communication.
- Place products in equipment or on work surfaces for further processing, inspecting, or wrapping.
- Consistently assumed additional tasks and worked extended hours to meet project deadlines.
- Monitored inventory and reported items to be restocked for each job
- Worked under immediate and close supervision according to instructions.

- Prepared, handled, and supply of materials
- Complying with rules and regulations at all times.

General store **jan-2019/jan-2021**

Awan general store Sajikot (Qalandarabad Abottabad)

- Discard all expired items according to company policy and place near expiry ones on special promotions
- Perform stocking duties such as lifting, rotating products, ordering, blocking, dusting and facing
- Process customer orders and oversee timely product deliveries
- Supervise cleanliness and maintenance duties around the grocery section
- Receive grocery items delivery and confirm the accuracy of both order and invoice
- Oversee daily price changes and manage cash register as required
- Delivered excellent customer service by greeting and assisting each customer.
- Addressed customer inquiries and resolved complaints.
- Stocked and restocked inventory when shipments were received.
- Reorganized the sales floor to meet company demands.
- Directed and supervised employees engaged in sales, inventory-taking and reconciling cash receipts.

Floor Polish **2016/2018**

Private

- undertakes planting using hand tools and polishing machines
- Transferred equipment, objects, or parts, to specified work areas
- Grinded or cleans joints of tile piece
- Polished floor and components by hand and with reciprocates.
- Worked with polish Makers and Supervisor to determine priority and scope of work for each floor.
- Inspected tiles to detect defects and verify specifications.
- Performed other duties as assigned.
- Measured and marks equipment, objects, or parts to ensure polishing standards are met.
- Verified quality of finished work pieces by inspecting them, comparing them to templates, measuring their dimensions, or testing them in working machinery.
- Ran surface grinder when reducing mold equipment.
- Detected, repaired and replaced decrepit, damaged and defective tiles
- Followed standard finishing applications in order to achieve dimensional integrity and required finish characteristics.
- Worked independently with support groups, as needed, to address complex problems, or resolve matters.