

# CURRICULUM VITAE



KANAPATHIPILLAI SATHEESH



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Al Muhaisina 02, Dubai, UAE

## SKILLS

- Self-management and quick adoption to any kind of situation
- Good communication ability.
- Language Known: English, Hindi, Malayalam & Tamil.

## PERSONAL INFORMATION

Name in Full : Kanapathipillai Satheesh  
Date of Birth : 21st January 1994  
Sex : Male  
Nationality : Sri Lankan  
Religion : Hindu  
Marital Status : Single  
Passport No. : N6016075

## EXPERIENCE

- STOCK CONTROLLER in **JBK CONTROLS W.L.L** (DOHA QATAR) from Oct. 2015 to Apr 2021.
- SENIOR SALES EXECUTIVE in **Power Hands Plantation (PVD) LTD** (SRILANKA) from Oct. 2021 to June 2022.
- STORE INCHARGE cum PURCHASE in **SIGMA FIRE PROTECTION LLC** (UAE) From Sep. 2022 to Nov 2023.

## CAREER AIM

Looking for a suitable job opportunity, long term association with people-oriented organization. Interested to dedicated & perform tough & Challenging responsibility. Aspirants of Intellectually Stimulating environment & determined to struggle for the benefit of the concern as a means of prosperous & rewarding career as well.

## EXPERIENCE SKILLS

### STOREKEEPER Cum PURCHASE

- Keeping record of the stock.
- Getting best quote from multiple suppliers.
- Quotation comparison.
- Following Proforma Invoice.
- Preparing LPO, Coordination, Releasing maintaining Deadline.
- Skilled in basic computer operations, including warehouse software, MS word, Dynamic365 Business Central & Excel.
- Giving update stock status.
- Well versed in creating logs and maintaining documents.
- Maintaining location for specific materials.
- Through understanding of good retrieval system.
- Good customer orientation with a strong ability to deal effectively with complaints.
- Able to operate a pallet jack and forklift.
- Proven ability to stand and work continuously for long hours.
- Adept at handling hazardous material properly.
- Eager to perform housekeeping task for the work area.
- Track record of maintaining the security of the warehouse.

### SALES EXECUTIVE

- Meeting with clients virtually or during sales visits.
- Demonstrating and presenting products.
- Establishing new business.
- Maintaining accurate records.
- Attending trade exhibitions, conferences, and meetings.
- Reviewing sales performance.
- Negotiating contracts and packages.

## EDUCATION QUALIFICATION

- Successfully completed G.C.E Ordinary Level in 2010.
- Successfully completed G.C.E Advance Level in 2013.
- Successfully completed G.C.E IT.

## DECLARATION

I hereby declare that all the above details I furnished are up to my knowledge & I am responsible if found incorrect.