



# NAHLA MOHAMMED YOUSIF

CUSTOMER SERVICE – SECRETARY -CALL CENTER -  
RECEPTIONIST

## Personal information

**Birthdate**

24-May-1991

**Gender**

Female

**Nationality**

Sudanese

**Marital Status**

Single

## Skills

**Skill group**

Computer  
cultural  
awareness  
adaptability  
Team work  
creativity

## Contact

📍 UAE

📞 +971525348351

✉️ nahlamohammed683@gmail.com

🌐 <http://linkedin.com/in/nahla-mohammed-aba37123a>

I'm looking for a challenging job growing organization that can provide me with a range of goals and job objectives within contemporary and economical business setting.

## Experience

**2023 – Fajr Global Consultancy & Economic  
Feasibility Studies - Admin**

Abu Dhabi

**2022 – call centers at blue team**

**polish( car care)**

Abu Dhabi

**2017 - 2022 customer service at Sudanese standards  
& methodology Organization - ISO**

Sudan

secretary executive

**Sudan for news agency** Sudan

**Bank of Khartoum** Sudan

training period (month)

**Arabian computer** sudan

training period (month)

## Certificates

2012 - 2012	<b>CERTIFICATE OF OFFICE MANAGERSDEL</b> <i>development of office managers and executive sec retaries in the republic of Egypt, Egypt</i> Description of the course.
2019 - 2020	<b>CERTIFICATE OF BUSINESS ADMINISTRATION</b>
2019 - 2019	<b>UNIVERSITY OF SCIENCE AND TECHNOLOGY</b>
2018 - 2018	<b>SUDANESE COMPUTER DRIVING LICENSES</b>
2018 - 2018	<b>MODERN MANAGERIAL &amp; SUPERVISORY SKILLS CERTIFICATE</b>
2017 - 2017	<b>AMERICA DISCUSSION CLUB</b>
2016 - 2016	<b>CERTIFICATE OF SERVICE PASSENGER</b>
2014 - 2015	<b>OMDURMAN TROPICSL DISEASE HOSPITAL AT THE IT DEPARTMENT</b>

## Education

- **2009 - 2013** **university of science and technology**  
Sudan  
Bachelor's information technology