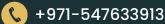


# CONTACTS





🥎 Dubai, UAE

# **PERSONAL DETAILS**

DATE OF BIRTH: 22 Feb 1993

CIVIL STATUS : Unmarried

NATIONALITY: Indian

PASSPORT NO: \$3256548

EXPIRY DATE : 12 jun 2028

VISA STATUS : Visit Visa

**EXPIRER DATE**: 08 Nov 2024

LANGUAGE: English,

Hindi & Nepali

#### **STRENGTHS**

- Ability to adjust to new conditions and challenges.
- Working effectively and harmoniously with others.
- Identifying issues and finding effective solutions.
- Clear and effective verbal and written communication.
- Efficiently managing one's time to meet deadlines and goals.

# SAGAR GURUNG

#### **PROFESSIONAL SUMMARY**

To work in an environment that motivates excellence, passion for work and loyalty towards the organization that will strengthen my personal character, which will enable me to become more competitive in my chosen field or endeavor.

## **WORK EXPERIENCE**

> SALES ASSOSIATE [2022- 2024]

# Lulu Supermarket, Abu Dhabi-UAE

- Ensure high levels of customer satisfaction through excellent sales service.
- Assess customers needs and provide assistance and information on product features.
- Welcome customers to the store and answer their queries.
- Follow and achieve department's sales goals on a monthly, quarterly and yearly basis.

# > CUSTOMER AGENT [2016-2018] BPO Call Center, Silguri, India

- Answering phones from customers professionally and respondingto inquiries and complaints.
- Researching required information using available resources.
- Providing customers with the organization's service and product.

#### **TRAINING**

Basic Computer Course (MS, Word, Excel, Email Internet)

### **EDUCATION**

Higher School Level in (Arts)

#### **SKILLS**

- Excellent customer services
- Polite, respectful and courteous manners
- Responsible, efficient and flexible
- Ability to work in a fast-paced, intense environment smoothly
- Maintaining a positive attitude and focus on customer satisfaction in a fast-paced environment
- Ability to stand and walk for extended periods of time

# **DECLARATION**

I hereby declare that the above information is true and correct.

SAGAR GURUNG Applicant