

HARSHA RUPCHANDANI

MANAGEMENT GRADUATE

PROFILE

To grow within an organization that values collaboration and promotes professional development, while also making a significant impact in business development. I seek to advance into a leadership role where I can combine my expertise in management with my passion for driving sustainable business growth.

WORK EXPERIENCE

Blue Tang Holidays. Travel Coordinator

MARCH 2025'- MAY 2025'

- Collaborate with Vendors for generating the best itineraries.
- Assist in Travel planning and bookings.
- I also take care of client communication and support.

BNI VIJAYAWADA[BUSINESS NETWORKING INTERNATIONAL]

APR 2024'- AUG 2024'

Administrative Intern

- Provide support in organizing and maintaining office files and documents.
- Coordinate meetings, prepare reports, and manage office supplies.
- Assist with data entry, project management, and day-to-day administrative tasks.

Camplin Innovations Bangalore. Digital Marketing Intern.

MAY 2023' AUG 2023'

- Assist in creating and managing content for social media and websites.
- Analyze digital marketing trends and track performance metrics.
- Support SMM, Email Campaigns, and Online Advertising Initiatives.

REFERENCE

Jai Desai

Executive Director/BNI

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Bhaskar Murari.

Sales Manager/ Blue Tang Holidays.

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Vijayawada, India.

EDUCATION

2021-2024

WESTIN COLLEGE

- Bachelors of Business Administration [BBA]

2019-2021

MODERN ACADEMY

- MATHS,ECONOMICS, COMMERCE [M.E.C]

SKILLS

- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- English (Fluent)
- Hindi (Fluent)
- Telugu (Fluent)
- Sindhi (Fluent)