

# MOHAMMED ASHIQ N P

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Charath House, Kalad, Niramaruthur Po, Tirur, Malappuram Dist, Kerala, India, Pin- 676109

PE	RSO	NAI.	PRO	FILE

DOB : 25-07-1998

Gender : Male

Father Name : Abdusamad

Marital Status: Single

Nationality : Indian

PHONE —

052 6535278

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E Mail ————

Monshalu76@gmail.com

LANGUAGES \_\_\_\_\_

English

Malayalam

Hindi

Arabic

PASSPORT DETAILS \_\_\_\_\_

Passport Number: V0527461

Date of Issue : 28-06-2021

Date of Expiry: 27-06-2031

Place of Issue: Kozhikode

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To obtain a challenging position in forward looking companies for utilizing my skills and abilities that offers professional growth while being resourceful, innovative and flexible. I want to be creative, learning and contributing towards the success of the company.



WORK EXPERIENCE \_\_\_\_\_

#### 1. Assistant of Chartered Accountant & Company Secretory at Tirur,

### Malappuram, Kerala, India

- Doing all legal formalities needed to start a company
- ✓ All accounting work and tax calculation related to firms
- ✓ Auditing related works

## 2. Cash officer & Accountant at Grand Mall, Qatar-(2022-2023)

- ✓ Managing all date to day accounts
- ✓ Cashiers supervision
- ✓ Daily cash reconciliation & credit card reconciliation
- ✓ Preparing Bank statement
- ✓ Meeting all expenses of the mall & collecting all the cash
- ✓ preparing monthly sales report

#### 3. Accountant - PMK super market, Tirur, Malapuram - (2018-2019)

- ✓ Managing all date to day accounts
- ✓ Cashier supervision
- ✓ Meeting all expenses & collecting all cash

- CHARTED ACCOUNTANT (PURSUING-CPT COMPLETED)
   IAM INSTITUTE TIRUR, KERALA
- B.COM
   BHARATHIYAR UNIVERSITY (DISTANCE EDUCATION)
- PLUS TWO
   KERALA BOARD OF HSE
- SECONDARY SCHOOL LEAVING CERTIFICATE (SSLC)
   KERALA BOARD OF PUBLIC EXAMINATION

# PERSONAL SKILLS \_\_\_\_\_

- Good Communication Skills
- Good Time management
- Easily adaptable to any environment
- Honest, and Positive attitude

# DECLARATION\_\_\_\_\_

I, hereby declare that the above-furnished information is true to the best of my knowledge.

**MOHAMMED ASHIQ N P**