



# ISHAN JAYASINGHE

## FORKLIFT OPERATOR

### About Me

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Proficient Forklift Operator with over six years of demonstrated expertise at New Hope Lanka Animal Feed Company in Sri Lanka. Graduated from Certificate Level in 2012. Seeking to leverage extensive experience to enhance team performance and operational efficiency within a new organizational setting. Eager to contribute skills and drive success in a collaborative work environment.

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✉ ishanakalanka2020@gmail.com

📍 Al Nahda , Dubai

### Education

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SRI PANGNANANDA NATIONAL  
COLLEGE  
Raddologama -2009

### Skills

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- COMPUTER
- TEAM WORK
- COMMUNICATION
- LEADERSHIP
- PROBLEM-SOLVING

### Experience

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**Forklift Operator**  
Lakdiv Food Exports ( Pvt ) Ltd. 2021 Jan-2024 Feb

**MHE Operator**  
Advantis 3pl Plus Expands Alc, Sri Lanka's Largest  
Distribution Hub Under Phase 2 2019 Dec - 2021 Jan

**Forklift Operator**  
New Hope Lanka Animal Feed Company Sri Lanka  
Mar 2013 - Dec 2019

### Duties & Responsibilities

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- Demonstrated a consistent track record of productivity and accountability as a counterbalance forklift operator.
- Possess extensive experience in fast-paced work environments with a strong emphasis on quality and dependability.
- Proficient in operating forklifts within warehouse settings to efficiently accomplish diverse tasks.
- Proven ability to effectively manage stock pulling and storage activities, ensuring alignment with company policies and procedures.
- Prepared orders by meticulously processing requests and strategically placing materials in designated areas for customer pick-up or delivery.
- Established and maintained high standards of customer service, contributing to overall customer satisfaction and retention.
- Ensured a clean, safe, and pleasant workplace environment by adhering to established cleanliness and safety protocols, promoting a positive atmosphere conducive to productivity and well-being.
- Efficiently collected and loaded customer orders onto trucks, prioritizing accuracy and timeliness to meet delivery schedules and customer expectations.

## Courses

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JAYALATH CONSTRUCTION  
EQUIPMENT TRAINING  
INSTITUTE

UTE Learning Centre  
Sri Lanka

**CAT - Forklift Operator**

THURUNU SHAKTHI  
VOCATIONAL TRAINING  
DEPARTMENT ( IT & English)

Jun 2021 - Aug 2021

ASIA PACIFIC INSTITUTE OF  
DIGITAL MARKETING

Jun 2021 - Aug 2021

## Personal Details

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Date Of Birth : 1993.05.09  
Nationality : Sri Lankan  
Marital Status : Married  
Passport No : N11108441  
Visa Status : Visit  
Visa Expiry : 09.06.2024

- Recorded and meticulously maintained equipment condition reports, ensuring all MHE machinery operated optimally and identifying any maintenance needs promptly to support operational efficiency.
- Supervised vehicle activities during loading and unloading processes, implementing stringent cargo security measures to safeguard shipments and prevent damage or loss.

## REFERENCES

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C S DIKKUMBHURAGE  
MTV Channels Private Limited  
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Asia Broadcasting Corporation Private Limited  
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