



ABDUL HASEEB

My Contact

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☎ +971 56 825 8226

📍 DUBAI, UAE

Skills

- Product knowledge
- Active listening
- verbal communication
- setting goals
- Organization
- Time management
- strategic thinking
- observation
- Decision making
- multi tasking

Education

- **Diploma in Bio Polymer Plastic Technology**
Central Institute of Petrochemical Engineering & Technology kochi-2022
- **Higher secondary**
Asmm Hss Alathur -2019

Career objective

To work in an environment where I get a chance to gain knowledge which can be shared and enriched, where I can utilize my skill and expertise to the optimum towards achieving my goal

Professional Experience

Plant Supervisor in charge Vera Display & Storage system (2023-2024) Kerala -India*

- Provide guidance and support to workers to perform their duties effectively.
- Ensure that the workers team follows company standards and guidelines for operational efficiency.
- Provide support to resolve any problems faced by the employees team.
- Provide support in recruitment, evaluation and training of staff

Worked as Cashier with Esmin Gold and Diamonds From, 2022 - 2023.

- Manage transaction with customer using register.
- Scheduling and updating of post-dated cheque transactions.
- Controlling of the bank transactions.
- Asking for customers identification for credit transactions.
- Followed cash handling procedures strictly as per the company policies.
- Maintaining purchase & sales including Stock register.
- Provide customer with consistent and delightful service.
- Balances cash drawer by counting cash at beginning and end of the work shift.

Language skill

- Malayalam (Native)
- English (working proficiency)
- Hindi (working proficiency)
- Tamil (Fluent)

System knowledge

- M.s office
- Excel and word
- powerpoint

Strength

- Hard working Sincerity and Honesty
- Willingness to Learn new things,
- Positive attitude to words Learning new thing
- keep to meet
- Deadline team player

Personal Details

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|------------------|----------------|
| • Name | ABDUL HASEEB.N |
| • Father Name | Noor Muhammad |
| • Date of birth | 12/05/1999 |
| • marital status | single |
| • Nationality | indian |
| • passport no | T5567102 |
| • Visa status | visit visa |
| • Visa validity | 12.07.2024 |

Declaration

I here by to inform you that all the above information provided is true to the best of my knowledge