



# ABHINANDH E.P

## My Contact

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☎ +971586867359

📍 Bur, Dubai

Passport No : V5719971

Date of Issue : 27/12/2021

Date of Expiry : 26/12/2031

## Hard Skill

- Proficient in MS Office (Excel, Powerpoint, Word)
- Tally
- VAT
- Peach Tree
- Quickbook

## Soft Skill

- Effective time management
- Well-organized and efficient
- Strong communication abilities
- Tech savvy

## Education Background

- **Bachelor of Commerce**  
Ravindranath Tagore University  
Pass out in the year-2021
- **Higher Secondary Examination Kerala**  
Pass out in the year-2017
- **Secondary School Examination**  
Central Board Of Secondary Education-Delhi  
Pass out in the year-2015

## About Me

Adaptable and motivated professional with a keen eye for detail and a commitment to organizational excellence. Dedicated to ensuring efficient processes and maintaining high standards, I aspire to contribute positively to organizational growth and employee well-being.

## Professional Experience

### Dhanya Fabrics| Sales Executive

April 2022 – February 2023

Key responsibilities:

- Work towards achieving individual and team sales targets. Collaborate with colleagues to create a positive and competitive sales environment.
- Actively engage in selling products to meet or exceed sales targets. Upsell and cross-sell products, and participate in promotional activities to boost sales.
- Stay informed about ongoing promotions, discounts, and sales events. Encourage customers to participate in promotions and loyalty programs.

## Languages

- English – Proficient
- Malayalam – Native
- Tamil – Intermediate
- Hindi – Elementary