

ABHIRAMI. O



SUPPLY CHAIN | LOGISTICS

+971555422478 | abhiramiabhaamimathodan@gmail.com |

AlKarama, Dubai , UAE | www.linkedin.com/in/abhiramiaami

PROFESSIONAL SUMMARY

Experienced in retail & supplychain professional. Managing retail operations & delivering exceptional customer service. Skilled in building strong customer relationship, teamwork & maximizing profitability. Analyzing market trends, inventory management. Highly adaptable, with good communication and negotiations skills.

PROFESSIONAL EXPERIENCE

RETAIL SALES EXECUTIVE

GRK GOLD PALACE, SINGAPORE

Nov 2023 - May 2024

- Provide exceptional customers service by understandings client needs.
- Basic knowledge of retail software.
- Analyze sale's trends & market competitions to adjust sales strategies.
- Coordinate with senior staff to ensure product availability & minimizing out of stock situation.
- Built & maintained strong relationship with customers.
- Handled cash & credit transactions accurately demonstrated.
- strong communication & teamwork.

ACCOUNTANT

ROYAL RELAX MATTRESSES, KERALA, INDIA

Oct 2020 - mar 2022

- Managed daily financial transactions including sales, purchase & expenses.
- Prepare monthly, annual financial statements.
- Maintained adjustments.
- Regularly conducted physical stock checking Maintained.
- financial records & prepare regular reports Maintained.
- detailed records of stock inflow & outflow.
- knowledge about accounting software.

SKILLS

- | | | |
|-----------------------------|------------------------|----------------------------------|
| • Retail management | • Financial accounting | • Teamwork |
| • Inventory management | • Data entry | • Cash handling, numerical skill |
| • Record keeping | • Problem solving | • Communication skill |
| • Product knowledge | • Customers service | • Time management |
| • MS office (word, Excel) | • Tally | |

EDUCATION & CERTIFICATIONS

Postgraduate diploma in retail & supplychain management (BITC, Singapore)

2023 - 2024

Bachelors of commerce (Kannur University, Kerala)

2016- 2019

Diploma in computerized financial accounting (Tally)

2019

PROFESSIONAL DETAILS

DOB : 29/10/1997

Nationality : Indian

Languages : English, Malayalam, Tamil, Hindi

Marital status: Unmarried