



ADIL A PATEL

📍 Bharuch, Gujarat 392160

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✉ addup37@gmail.com

SUMMARY

Proven Accountant with a robust background in financial reporting and variance analysis, honed at ZAID ENTERPRISE. Excelled in managing accounts, analyzing trends, and enhancing financial accuracy by 30%. Skilled in bookkeeping and adept at communicating complex financial data, demonstrating both hard and soft skills essential for high-stakes financial management.

SKILLS

- Bookkeeping
- Financial Reporting
- Variance Analysis
- Statutory Reporting
- Budget Analysis
- Tax Return Filing
- Cash Flow analysis

EXPERIENCE

ACCOUNTANT, 08/2023 - 10/2024

ZAID ENTERPRISE, Bharuch , India

- Managed accounts receivable and payable, reconciled bank statements, and prepared financial reports.
- Reviewed invoices for accuracy and completeness prior to payment processing.
- Analyzed financial data to identify discrepancies or trends.

EDUCATION

AIMCVT, 11/2023

Computer Hardware And Networking Engineer

GPA: Grade (A)

AIMCVT, 07/2023

Tally with GST

GPA: Grade (A)

Welfare High School, 05/2021

12: SCIENCE

GPA: 47.14%

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| LANGUAGES | <ul style="list-style-type: none">EnglishHindiGujarati |
| ACTIVITIES | <ul style="list-style-type: none">Reading BooksLearning new thingSwimmingPlaying |
| CERTIFICATIONS | <ul style="list-style-type: none">Personality Development workshop certified by Renowned International Trainer Mohammed Munawar Zama Sir |
| LANGUAGES | English: First Language |