

ADIL K K

PROFILE

I am seeking a competitive and challenging environment where I can serve your organization and establish a career for myself.

WORK EXPERIENCE

- | | |
|------|---|
| 2023 | SCHOOL OF CORPORATE ACCOUNTS
Trainee In Assistant Accountant
(March 2023–December 2023) <ul style="list-style-type: none">One of the best students cum employee in the process of learning and working as an accounts assistant. |
| 2021 | AL AJWA DATES AND NUTS
Billing and Cashier (March 2021–July 2021) |
| 2020 | RURAL SUPERMARKET
Data Entry |
| 2019 | PARAGON'S BROWN TOWN CAFE
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Internship Training |
| 2020 | <ul style="list-style-type: none">Organizational Study |

EDUCATION

- | | |
|------|---|
| 2022 | ADVANCED DIPLOMA IN CORPORATE ACCOUNT MANAGEMENT-SAP & GST |
| - | |
| 2023 | School Of Corporate Accounts Kochi |
| 2020 | SAP FINANCE AND CONTROLLING
G-TECH Nilambur |
| 2017 | BACHELOR OF BUSINESS ADMINISTRATION |
| - | |
| 2020 | University Of Calicut |
| 2015 | BOARD OF SECONDARY EDUCATION |
| - | |
| 2017 | Kerala State Board |

PROFESSIONAL SKILLS

- Specialisation in corporate finance, Procurement and accountant.
- Certification in SAP Finance & Controlling (FI-CO) Power user course.
- Certification in Material Management (MM) Power user course.
- Knowledge in MS Office, Excell, Word, Tally Prime, Tally 9.0, Peachtree,
- Quick books, SAP FI/CO and Business One.
- Internet & Emails



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DUBAI, UNITED ARAB EMIRATES

PERSONAL SKILLS

- Time management & Patient.
- Leadership & Communication skill.
- Problem solving & Decision making skill.
- Planning & Coordination.
- Good Listener.

PERSONAL DETAILS

Nationality : Indian
Visa Status : Visit Visa (Till 31-3-2024)
Passport No : T3444468

LANGUAGES

English
Hindi
Malayalam