

# AHAMMED M

Email: [ahum0245@gmail.com](mailto:ahum0245@gmail.com)

Mobile –052-3618337

Dubai, UAE.

Visit Visa valid till Oct 31<sup>st</sup>



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An experienced professional who carries the organizational values in his work & commitment, I try and help businesses to invest in the right range of products, through constant optimization of data and sales.

## Work Experience

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### Buying

#### **Dubai/Emax, Landmark group - May 2010 to Aug 2011 & June-2013 to Sep 2015**

- ✚ Working Oracle Retail Purchase Management System ORPMS)
- ✚ Doing price change Prepare stock and sales report location wise
- ✚ Issuing the Debit/Credit Note to Supplier, making LPO
- ✚ Making weekly Supplier wise sales and stock report and mail them. Follow up delivery issues
- ✚ Responsible For proper documentation filing of records daily basis.
- ✚ Responsible for make availability of all stationery and other equipment after necessary approval from Authority.
- ✚ Transferring necessary stocks from stores.
- ✚ Systems to manage stock levels, delivery times and transport costs.
- ✚ Make the GRN,Manage Return items

### Sales & Cashier

#### **Trends Garments / Kerala / INDIA–Dec-2011 to May-2013**

- ✚ Explain product features and warranty
- ✚ Demonstrate how the product is used, worn or works when required
- ✚ Provide information regarding each product and any discount offers associated.

### Sales Coordinator

#### **LG Business Links/Kerala –April-2008 to Mar-2009**

- ✚ Responsible for strategy planning to achieve targets.
- ✚ Provide sufficient descriptions about products. Coordination with customer.
- ✚ Basic LAN Network Servicing &Cabling Installing configuring Pc, Laptop &Printers and software updating trouble shouting.

## **Sales Supervisor & Merchandising**

### **Darsana Hyper Market, Ernakulam, Kerala – Jan-2017 to Dec-2021**

- ✚ I had Worked as Multiple Character on this Company with under the store Manager,
- ✚ Worked as Salesman
- ✚ Billing & Cashier,
- ✚ Deliver the goods from warehouse to stores.

## **Education**

- ✚ SSLC from Kerala Board of Public Examination.
- ✚ Operating System – Windows.
- ✚ Typing 40 WPM.
- ✚ Well known Software – Orion, Microsoft Office -365
- ✚ Diploma in Computer Hardware, Networking & Computer application.
- ✚ MCSE (2003 SERVER, WINDOWS XP) completed.

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## **Personal Details**

Date of birth	:	14-12-1986
Gender	:	Male
Nationality	:	Indian
Religion	:	Islam
Passport Number	:	P 5353722
Passport Expiry	:	12-01-2027
Marital Status	:	Single
Driving License	:	India Lmv & Mc
Languages	:	English, Hindi, Malayalam, Tamil
Father's Name	:	Muhammad Ishak

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## **Declaration:**

I hereby declare that the above mentioned information is true to the best of my knowledge. I hope that you will call me for an interview so that I can prove my credentials.

AHAMMED. M

