



CONTACT



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SH Manzil Cherkala, kasaragod,
kerala, India

SKILLS

- Team Work
- Time Management
- Leadership
- Good Listener
- Flexible
- MS Office (Excel,
Word, ppt)
- Computer knowledge

LANGUAGE

- Malayalam (Mother
tongue)
- English (Proficient)
- Hindi (Intermediate)
- Tamizh (Intermediate)

AHMAD SAHEER CH

CILT AFFILIATE

PROFESSIONAL PROFILE

An adventurous person who is also a good collaborative worker, good listner and also a very adaptable person. seeking a challenging role to utilize my skills and contribute to a dynamic and innovative team.

WORK EXPERIENCE

Personal Assistant

Peniel Healthcare (dec 02 2022- sep 30 2023)

Roles and Responsibilities

- Assistant to MD
- Organizing MD 's calendar and meetings
- Assisting with administrative duties
- Driver to MD
- Warehouse activities

For reference: 9947189235 Jacob Raju (MD - Peniel Healthcare)

EDUCATION

Post Graduate Diploma in Logistics and Supply Chain Excellence CILT Level 6 (Aug 08 2022- July 30 2023)

IMS Kochin

Bachelor of Business Administration with Travel and Tourism Management (2019 - 2022)

Kannur University

REFERENCE

I Hereby declare that the information provided above is true to the best of my knowledge and belief.

Ahmad Saheer C H