






AHMED MAREY

CONTACT

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SKILLS

- Accounts receivable
- Finance management
- Excel proficiency
- Marketing
- Payroll administration
- Communication skills
- Team building
- Product expertise
- Customer service oriented
- Active selling
- Excellent timekeeping
- Customer assistance
- Customer service
- Cash management
- Stock security
- Problem-solving

LANGUAGES

Arabic

Native
7

English

Advanced
5

PERSONAL DETAILS

Date of Birth / Age: 18\05\1987
Nationality: Egyptian

PROFESSIONAL SUMMARY

Train accounting equipped to help clients with diverse accounting and bookkeeping needs. Accurate in preparing statements, reviewing records and advising on strategies for minimising liabilities. Organised professional advanced with Different programs
Resourceful accounting professional with 15 years of experience in audit preparation and reporting.

Adept at managing budgets, payroll, invoicing and general accounting functions. Instrumental in keeping business operations fully compliant and working within budgetary guidelines. Accounting professional versed in internal controls, taxation and business accounting practices. Focused on helping improve financial solvency with optimised systems and accurate forecasting. Diligent about auditing records and maintaining compliance standards. Team-oriented Accountant adept at creating clear and comprehensive financial reports to present to senior management. Enjoys being part of dynamic team. Knowledgeable Accountant bringing 15 years of experience. Successful at revamping and strengthening controls, reorganising processes and simplifying procedures to maximise efficiencies. Proficient in Xero and QuickBooks. Seasoned Senior Accountant enthusiastic about cultivating effective working relationships at all levels while driving improvements to budget administration, expense tracking and forecasting of future financial needs.

WORK HISTORY

Senior accountant 01/2016 – 01/2024
islamec company - Cairo, Egypt

- Assessed accounts and accounting systems in cases of alleged criminal activity.
- Resolved invoice coding and tracked recurring expenses for accrual entry.
- Prepared detailed models, reports and charts highlighting complex financial information.
- Helped resolve disputed claims as official client representative to tax officials.
- Generated and presented monthly financial statements to senior management.
- Created and implemented procedures and best practices for bank reconciliation process.
- Analysed monthly reporting to reconcile production operations and general ledger.
- Managed and prepared journal entries and reconciliations to support monthly general ledger closing activities.
- Prepared monthly bank reconciliations and compiled reports for financial reviews.
- Leader of more than 1,200 workers
- Increase sales volume 25%

Senior accountant 01/2011 – 01/2016
swanco oil Services and catering - Cairo, Egypt

Marital Status: Married
Visa Status: Residence visa
Gender: male
Other: +9710554362414

- Directed cross-functional teams, fostering collaboration and achieving project milestones.
- Evaluated quality of work and implemented corrective actions to maintain creative vision and professionalism.
- Oversaw version management and film archives.
- Managed daily operations by overseeing financials, key performance indicators and employee performance.
- Remained composed and highly professional in fast-paced and constantly changing environment, smoothly handling challenging situations and difficult individuals to achieve objectives.
- Negotiated rates for royalties owed to talent and production teams.
- Reviewed scripts and made changes to improve wording, flow or interest levels, producing highly successful shows.
- Crafted plan for breaking news events and trained and prepared staff on how to handle various scenarios.
- Supervised and developed high-achieving staff, providing orientation, training, support and direction.
- Leader of more than 1,200 workers
- Increase sales volume 25%

EDUCATION

Bachelor's degree: Foreign trade and business administration, 01/2006 – 09/2009

Helwan University – EGYPT

Master of Education: Human resources management, 01/2010 – 09/2011

Helwan University – Egypt