

## AHSAN SAEED

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*Nationality: Pakistani | DOB: 9/11/ 1991 | MS: Single | Visa Status: Residence Visa*  
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*UAE Driver's License*



### **SUMMARY:**

A confident, multi-skilled & capable accountant with excellent knowledge of finance & accounting processes and software, skilled in regulatory reporting and accounting operations, proficient in supplying quick responses to financial inquiries from internal management and potential clients whilst ensuring that all financial & management information is accurate.

### **KEY COMPETENCIES AND SKILLS:**

- IFRS knowledge • Financial statement analysis • Bank reconciliations • Accounts receivable/payable • QuickBooks proficient
- Invoicing & payments • Familiar with MS Office • PACT RevenU (accounting software)

### **EXPERIENCE:**

**ROLE: ACCOUNTANT | COMPANY NAME: ROYALWAY GROUP DUBAI UAE | BUILDING MAINTINANCE COMPANY | WORKED: SINCE 13TH DEC 2021**

- Posting all transactions e.g. credit, cash, purchases, general expenses and so on
- Generating accounting statements, reports and financial statements
- Update and maintaining accounting journals, ledgers and other records
- Prepare and file VAT returns
- Prepare project costing reports
- Maintaining fixed assets records
- Handling banks queries

**ROLE: GENERAL ACCOUNTANT COMPANY | NAME: SPEERO RIYADH SAUDI ARABIA | E-COMMERCE AUTOMOBILE SPARE PARTS COMPANY | WORKED FOR: JULY 2017 TO DEC 2019**

- All accounting work from preparing journal entries to monthly closings
- Other accounting duties e.g. bank reconciliations, payroll and preparation of financial statements
- Knowledge of VAT, zakat, budgeting and forecasts

**ROLE: FINANCIAL ACCOUNTANT | COMPANY NAME: HUNGERSTATION & HELLOFOOD | ONLINE FOOD ORDERING COMPANY | WORKED: OCT 2014 TO DEC 2016**

- Reconciliation of financial discrepancies
- Maintaining customers' accounts
- Developing collection cycle & streamlining collection process
- Key reporting to management

### **ACADEMIC & PROFESSIONAL QUALIFICATIONS:**

**ACCA ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANT (UK) 2017**

The following has been awarded. Foundation in ACCA equivalent as a Bachelor Degree in Commerce consists as given below:

- **Introductory Certificate in Financial and Management Accounting**
- **Intermediate Certificate in Financial and Management Accounting**
- **Diploma in Accounting and Business**

In addition, ACCA comprises:

- **BSc (Hons) in Applied Accounting Degree from Oxford Brookes University**
- **Advanced Diploma in Accounting and Business**
- **Professional Papers Affiliation Certificate**

**BOARD OF INTERMEDIATE EDUCATION KARACHI PAKISTAN**

Board of Higher Education – Higher Secondary School Certificate in Commerce 2011 – 2012