

CAREER OBJECTIVES

Dedicated and motivated personable customer service associate committed to providing high quality service and superior guest experience seeking for a waitress position at your hotel. Further looking for some better and extra ordinary challenge works to grow my skills.

PERSONAL INFORMATION

Nationality : Ugandan
Date of Birth : 28/05/1994
Gender : Female
Marital status : Single
Visa status : Visit visa
Passport No. : A01049579

SKILLS

- Excellent communication skills
- Cooperative
- Highly organized
- Excellent personality
- Fast learner
- Positive attitude
- Computer skills
- Time management
- Interpersonal skills
- Customer service
- Active listening
- Complaint resolution

PERSONAL INTERESTS

- Actively helping others in commitments
- Acquiring new knowledge
- Socializing

CERTIFICATES

Certificate in computer training (2013-2014) (MS Word, MS Excel)

LANGUAGES

English - Fluent

AIDAH NABUGUZI

Dubai, UAE +971553462470

aidahnabuguzi9@gmail.com

WORK EXPERIENCE

Before and After Restaurant (Uganda) 2023 - 2024

Restaurant Hostess/Waitress

- Interacted with customers in person, over the phone and via email to address inquiries, resolve issues, and provide product information.
- Contributed to a positive work environment by fostering teamwork, professionalism and customer focused service.
- Successfully managed difficult customers, d-escalating conflicts and maintaining strong relationships with key clients.
- Collaborated with kitchen staff to ensure timely food delivery, resulting in a 10% decrease in order processing time thus maintaining a pleasant dining experience for all guests.

ERADA REHABILITATION CENTRE (Dubai) November 2018 - June 2022 Office Girl

- Welcomed clients with a positive attitude and increased attention to staff and client relationships.
- Conducted regular inspections to maintain cleanliness of the kitchen, earning a commendation for keeping high standard of hygiene.

MEGA SUPERMARKET (Uganda) February 2014 - March 2016 Cashier/Sales assistant

- Handled cash and credit card transactions, reconciled cash drawers and maintained accurate financial records.
- Recognized for outstanding team work and collaboration, receiving the "Team player of the year" award.

EDUCATION

ST. LUCIA HILL SCHOOL High school secondary (ordinary and Uganda (2007 - 2012) Advanced certificates)

DECLARATION

I hereby declare that the above details are true to the best of my knowledge and belief. I undertake to produce the appropriate documents on request.

AIDAH NABUGUZI