



AJITH K S

MOB: 058 138 9043

Career Objective

- To secure a challenging career, where my knowledge can be shared, enriched and synchronized with the organizational requirements. Seeking a quality environment where I can prove my skills and in turn grow with it learning and implementing changes in the concerned field of work.

Academic Synopsis

- B.Com (Bachelor of Commerce) - 2010**
University of Calicut
- Higher Secondary Examination - 2007**
Board of Higher Secondary Examination
- Class X (SSLC)-2004**
Board of Public Examination, Kerala

Professional experience

Organization: - Pioneer Management Services

Location : - Ottapalam

Designation: - Trainee

Period: - 1st July 2023 – 31st Dec 2023

JOB DESCRIPTION:

- * General ledger activities.
- * Invoicing, Payment processing, Collections.
- * Accounts Receivables & Payables Management.
- * Preparation and checking all invoices for VAT Submission.

Organization: - Cholamandalam Investment & Finance Company Ltd.

Location : - Palakkad

Designation: - Area Receivables Manager

Period: - 1st June 2023 – 8th January 2024

JOB DESCRIPTION:

- * Business ,Operations & Recovery
- * Collecting & analyzing information regarding new market and customer
- * Maintaining good relation with dealers and Brokers.
- * Handling Customer Issues.

Organization: - Cholamandalam Investment & Finance Company Ltd.

Branch : - Pattambi

Designation: - Branch Business Manager

Period: - 21st June 2021 – 31st May 2023

JOB DESCRIPTION:

- * Business ,Operations & Recovery
- * Collecting & analyzing information regarding new market and customer
- * Maintaining good relation with dealers and Brokers.
- * Handling Customer Issues.

PERSONAL DETAILS

Name:

AJITH K S

E-mail:

ajithkulangara1988@gmail.com

Contact No.:

Mob : 058 138 9043

What's App : 058 138 9043

Permanent Address

AJITH NIVAS
VADANAMKURUSSI (POST)
SHORANUR (VIA)
PALAKKAD (DIST)
KERALA
INDIA -679121

Date of Birth:

15th Feb 1988

Sex :

Male

Marital Status:

Married

Nationality:

Indian

Passport No:

V2384674

Languages

Known :

English

Hindi

Malayalam

Tamil

Organization: - Poonawalla Fincorp Limited
(Formerly Known as MAGMA FINCORP LIMITED)

Branch : - Pattambi

Designation: - ASSISTANT MANAGER

Period: - 19th August 2019 – 18th June 2021

JOB DESCRIPTION:

- * Sales and Refinancing of new and existing Car.
- * Collecting & analyzing information regarding new market and customer
- * Assist clients in securing mortgage financing.

Organization: - Mahindra & Mahindra Financial Services Ltd.

Designation: - Executive –Receivable – Bad Debt Collections

Period: - 25th June 2012 – 12th August 2019

JOB DESCRIPTION:

- * Maintaining Customer Statement records.
- * Help in EP Filling Process
- * Collecting Present Financial Condition
- * Verifying Personal Details.

Computer Skills

- Well versed with MS-Office (Word/ Excel/ Access/ PowerPoint) and Tally 9.0.
- Mailing software including Microsoft Outlook & Mozilla Thunderbird.

Strengths

- Result oriented, problem solving skills & improved communication level.
- Committed to work, and strongly believes working with a team.
- Quick learner with an ability to assimilate the job requirements.
- Energetic, flexible, optimistic and highly motivated team player.
- Dedication and willingness to walk the extra mile to achieve excellence.
- Self-confidence and determination to satisfy my superior by work.

REFERENCE

NAME : SAJITH IS

MOB : +919446620136

DESIGNATION: LEGAL MANAGER

MAHINDRA & MAHINDRA SERVICES LIMITED, THRISSUR

NAME : RAJULESH R K

MOB : +919645105824

DESIGNATION: BRANCH MANAGER,

POONAWALLA FINCORP LIMITED, PATTAMBI

NAME : ANOOP K B

MOB : +9198474 43701

DESIGNATION : AREA BUSINESS MANAGER

CHOLAMANDALAM INVESTMENT AND FINANCE CO LTD

Declaration

I hereby declare that all the information given above is true to the best of my knowledge and I bear the responsibility of the above-mentioned particulars.

Sincerely,

AJITH K S