



AJOMON V

PROFILE

To work with a result oriented organisation that seeks an ambitious and career conscious individual where my acquired skills and education will be utilised towards the continuous growth and development of the organisation and myself. Hard working, goal -oriented and a team player seeking an opportunity to incorporate my skills and put them to use.

WORK EXPERIENCE

Store-in-Charge/Salesman Cum Accountant

Mumtaz Ceramics, Rustaq, Oman

2023-2024

- Manages day-to-day activities, income and expenditure and store in-charge.
- Inventory Management
- Sales Strategy and Planning
- Reporting and Administration
- Strong Work Ethics
- Collaboration and Coordination
- Maintaining material dispatch details
- Maintain and Manage Inventory levels

Store-in-charge Cum Accountant

Horst Engineering Pvt.Ltd, Haryana

2022-2023

- Oversee daily store operations and ensure efficient workflow
- Manages and supervise store staff, including scheduling and performance evaluations.
- Ordering of inventory and stock control.
- Monitor sales performance and implement strategies to achieve sales targets.
- Manages and Creating Purchase orders, Quotations etc
- Execute standard operating procedures, identifying areas of improvement, implement Solutions and providing ongoing feedback to store employees.
- Keeping records of all transactions and ensuring smooth operations
- To maintain the neat and tidiness of store house

EDUCATION

Bachelor of Commerce (B.com with Computer Application

2016-2019

University Institute of Technology, Yeroor

CONTACT

- 📍 Dubai, United Arab Emirates
- 📞 +971-563954489
- ✉️ ajomonvarghese02@gmail.com

SOFTWARE SKILLS

- Microsoft word
- Microsoft Excel
- Microsoft PowerPoint
- Tally ERP 9

PERSONAL SKILLS

- Excellent oral and written communication
- Organized, diligent, and tenacious
- Accepts Responsibilities
- Pleasing Personality

LANGUAGES

- English
Professional working proficiency
- Malayalam
Native language
- Hindi
Intermediate
- Arab
Basic

PASSPORT & VISA DETAILS

Passport No : S5164237

Date of issue : 08/10/2018

Date of Expiry : 07/10/2028

Visa Status : Visit Visa

INTERESTS

- Travelling
- Video Gaming
- Photography
- Listening Music



Intermediates (Commerce)

2014-2016

Higher Secondary School, Thadicadu



SSLC

2014

Govt .Higher Secondary School, Yeroor

CERTIFICATION



2020

Diploma in Indian and Foreign Accounting(DIFA)

G-Tec Computer Education Centre, Anchal

PERSONAL DETAILS

Date of Birth : 03/03/1999

Gender : Male

Nationality : Indian

Marital Status : Married

DECLARATION

I hereby declare that the above information given by me is true to the best of my knowledge and belief and I will solely be responsible for any discrepancy found in them.

AJOMON V