



## AKSHAY. S.T

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### ACADEMIC CREDENTIALS

People Institute of Management  
Studies Munnad Master of  
Business Administration, 61%,  
2020

Dr.Ambedkar Arts And Science  
College, B.Com Co-operation,  
62.3%, 2018

G.H.S.S Kalliot, Plus Two, 72.5%,  
2015

G.H.S.S Periya, SSLC, 73%, 2013

### PERSONAL DOSSIER

Date of Birth:11/12/1997

Sex: Male

Religion: Hindu

Nationality: Indian

Marital Status: Single

Languages

known:English&Malayalam

### SKILLS

- INVENTORY CONTROL
- WORKFORCE
- MANAGEMENT
- PAYROLL
- ADMINISTRATION
- FINANCIAL
- ADMINISTRATION
- VENDOR MANAGEMENT

### PROFESSIONAL SUMMARY

Forward-thinking Management Trainee focused on improving business and team operations. Inspires employees to improve results and reduce waste as exemplary leader. Brings great problem-solving skills and articulate, empathetic approach to correcting problems.

### WORK EXPERIENCE

- Contributed to business success through good relationship building with employees, customers, and outside vendors.
- Studied business administration requirements such as payroll, budgeting, and accounting.
- Reinforced company's culture of safety, inclusivity, and teamwork with regular team meetings.
- Supervised team members by delegating tasks and overseeing opening, closing and changing shifts.
- Supported business success through practical solutions in inventory management, resource allocation and customer relationship development.
- Studied business administration, payroll, budgeting and accounting.

### MILMA

#### Marketing Promoter Key Deliverables

- ❖ Provide all the needed information on promoted products and services
- ❖ Assist customers in finding the suitable product they are looking for
- ❖ Provide advice and guidance on product selection to customers
- ❖ Build lasting relationships with customers by contacting them to follow up on purchases, suggest purchase options and invite them to upcoming events
- ❖ Consistently seek new product knowledge to act as an expert for the customer
- ❖ Present products using interactive materials such as videos, charts, slideshows etc.

### INTERNSHIP

#### Internship in Hara Nissan

- ✓ Aiding the showroom customers and understanding their needs as part of bolstering sales.
- ✓ Assisted the car salesman with test drives and events.
- ✓ Designing the showroom display as part of attracting more customers.

### DECLARATION

I hereby declare you that the information provided above is true and best of my knowledge and belief I understand that in the event of any information being found false or incorrect my candidate / appointment is liable to be cancelled /terminated

Yours Faithfully

Date :

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