Anowarul Hoque Laskar

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Summary To work efficiently for continual development

 and improvement of self and organization and also to come up with creative ideas , task with time value as per need and situation. To take my career path to new heights.

Career history Retail Sales Assistant at Laskar Store

 Jul 2022 - Present (11 months)

 Provide services to clients in smooth way.

 Handle clients query and delivered best service.

 Approach clients expectations professional way.

 Trainee Office Assistant at Barbhuiya Traders

 Jan 2020 - Dec 2021 (2 years)

 Maintain inventory report for stakeholders.

 Maintain GST book for various clients.

 Prepare monthly financial reports for various clients.

 Customer retail sail assistant.

Skills Time Management, Team Work, Learning Aptitude, Willingness to Learn, Self Motivation, Good Pace Work, Be Punctual of time, Acquired skills to grow

Languages Assamese, Bengali, English, Hindi

Education Bachelor of Arts from Assam University

 Finished 2018

 Successfully completed training in GST, office operations.