

Ahamed Abdul Kader Alsath



Contact

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Visa Status:

Visit valid up to 05.07.2024.

Languages

- English
- Tamil

Hobbies

- Cricket
- Driving
- Photography
- Design

Summary

Actively looking for a position as Logistics or Stores executive / Document controller.

Skill Highlights

- Inventory management.
- Data Entry
- Warehouse Management
- Simple Accounting
- Glass & SS Projects
- Service-focused

Software Skills

- MS Office

Experience

Logistics Associate - 10/2022 to 04/2024.

Jothi Glass Works Limited, Tirunelveli, India.

- Coordinate the shipment and distribution of goods.
- Manage inventory and maintain the correct stock levels required for optimal production.
- Report to senior management for forecasting the stock levels and purchase of goods.
- Communicate with customers for delivery schedules.
- Carry out delivery plan with third party service providers.

Store Executive – 09/2021 to 09/2022.

Asura Builders, Tirunelveli, India.

- Create Packing List for dispatch of goods.
- Manage entry and exit of goods in and out from store.
- Make GRN for goods and sending it to inspection.
- Prepare rejection notice for rejected goods from inspection.
- Responsible for receiving and dispatching import/ export shipments.

Education

Bachelor of Business Administration (BBA): **Business Management**- April' 2022.

Sadakathullah Appa College, Tamil Nadu, India.

Certifications

Nptel- Soft skill development & Google Garage – Digital Marketing.