AMALRAGH.PT



CONTACT



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□ amalragraghavan@gmail.com

យ៉ា Muscat, Oman

ACADEMIC CREDENTIALS

DIPLOMA IN MECHANICAL ENGINEERING | 2015 | 74.83%

- Technical board
- Govt. Poly westhill, Kozhikode

HIGHER SECONDARY | 2012 | 80%

- **Board of Higher Secondary** Examination, Kerala, India
- **GHSS Puthuppanam**

SSLC | 2010

- Board of Public Examination, Kerala, India
- THS Vadakara

TECHNICAL QUALIFICATIONS

QA/ QC ASNT NDT LEVEL 2 | 2015

Blitz Academy Ernakulam

COMPUTER PROFICIENCY

MS Word/ Excel ***

MS Power Point ****

Auto cad 2010 ****

Auto cad 2013

Basic Operation

Internet & E- Mail ★★★★

CAREER ABRIDGEMENT

To achieve a challenging position in a professional organization through self - improvement by excelling in all responsibilities with sincere hard work, dedication & commitment. To work towards the development of the organization & grow with it.

KEY SKILLS



EMPLOYMENT CHRONICLE

SALESMAN | 6th Apr 2019 -Present **LULU HYPERMARKET LTD, MUSCAT OMAN**

DIRECT MARKETING ASSOCIATE | 1st Apr 2017 - 5th Apr 2019 BAJAJ AUTO FINANCE LTD, VADAKARA, KERALA, INDIA

TECHNICIAN APPRENTICE | 27th Nov 2015 - 26th Nov 2016 **KELTRON KANNUR, KERALA, INDIA**

(A Govt of Kerala Undertaking Company)

KEY RESPONSIBILITIES

- Present, promote and sell products/services using solid arguments to existing and prospective customers.
- Perform cost-benefit and needs analysis of existing/potential customers to meet their needs.
- Establish, develop and maintain positive business and customer relationships.
- Reach out to customer leads through cold calling.
- Expedite the resolution of customer problems and complaints to maximize satisfaction.
- Achieve agreed upon sales targets and outcomes within schedule.
- Manage daily administrative tasks to ensure the Marketing department runs smoothly.
- Conduct market research to identify new opportunities.
- Keep organized records of marketing metrics and results of past campaigns.
- Prepare regular sales forecasting reports.
- Monitor competitors' marketing activities.

PROJECT & SEMINAR

Project

OVERHAULING OF FRANCIS TURBINE

Seminar

AUTONOMOUS UNDERWATER VEHICLES

ACHIEVEMENTS

- 15 days Industrial Training
 - Ashok Leyland, Calicut (Commercial Vehicle Dealers in Kerala

LANGUAGES KNOWN



INTERESTS







Songs Travelling

Cinema

REFERENCE

Available upon request

PERSONAL STRENGTHS

- **COMMUNICATION** Interpersonal skills verbal, problem solving and listening skills in any administrative role.
- **SERVICE** Having a client focused approach Skills include Patience, Attentiveness and a positive language.
- **ORGANIZATION** Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- MANAGEMENT-Management skills to direct others and review others performance.

PERSONAL DOSSIER

Gender : Male

Date of Birth :21-11-1993 **Nationality** : Indian **Marital Status**

Permanent Address :Peedikakandy Thazha(Ho)

: Married

Puduppanam (Po), Vatakara - 673105

Kozhikode, Kerala, India

PASSPORT DETAILS

Passport Number :N4244072 Date of Expiry : 25/10/2025 Place of Issue : KOZHIKODE

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars

AMALRAGH.PT