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Al Karama, Dubai, UAE

## EDUCATION

- Bachelor in Food Science & Technology**  
Government College Women University,  
Pakistan.  
(2016-2020)
- FSC (Medical)**  
Punjab College (BISE, Faisalabad)  
(2013-2015)

## SKILLS

- Computer proficiency (MS Office, Java)
- Communication Skills
- Teamwork and Collaboration
- Time Management
- Problem-Solving
- Adaptability
- Microsoft Office Proficiency
- Customer Service
- Attention to Detail
- Leadership and Supervision

## PERSONAL DETAILS

- Date Of Birth : 04-02-1996
- Nationality : Pakistan
- Marital Status : Single
- Visa Status : Employment Visa

## LANGUAGES

- English
- Hindi
- Urdu

# AMAN WILSON

## CAREER OBJECTIVE

Seeking to enhance my professionalism, where my dedication, expertise, and talent will definitely bring the organization to create a sharper edge within the organization. I aspire to the position of myself to contribute to the company's growth and in turn ensure personal-growth within the organization.

## WORK EXPERIENCE

### SALES EXECUTIVE

Feb 2023 – Till Date

ASB Telecommunications (Du Channel Partner) Dubai.

- Lead Generation: Identify and qualify potential customers.
- Sales Presentations: Present products or services to clients.
- Negotiation: Negotiate pricing and terms with clients.
- Customer Relationship Management: Build and maintain strong client relationships.
- Sales Targets: Achieve or exceed sales goals and quotas.
- Market Research: Monitor industry trends and competitor activity.

### RECEPTIONIST

Nov 2021 – Nov 2022

Hameed Latif (Pakistan)

- Greeting Visitors: Welcome and direct visitors to the appropriate person or department.
- Answering Phones: Manage incoming calls and direct them as needed.
- Scheduling Appointments: Organize and maintain appointments and meetings.
- Administrative Support: Assist with basic office tasks like filing and data entry.
- Mail Handling: Receive, sort, and distribute mail and deliveries.
- Maintaining Reception Area: Keep the reception area tidy and professional.

### TEACHER

Jan 2021 – Oct 2021

Philadelphia School, Pakistan.

- Lesson Planning: Develop and prepare lesson plans that meet curriculum standards.
- Instruction: Teach and engage students in various subjects.
- Assessments: Evaluate and assess student progress through tests, assignments, and projects.
- Classroom Management: Maintain a positive and disciplined classroom environment.
- Student Support: Provide guidance and support to students individually or in groups.
- Parent Communication: Communicate regularly with parents about student progress and concerns.

### SALES EXECUTIVE

Jan 2020 – Dec 2020

Jazz telecom, Pakistan.

### SALES EXECUTIVE

Jan 2019- Dec 2019

Zong telecom, Pakistan

## DECLARATION

I hereby declare that the above statements are true and correct as best of my knowledge and belief, I hope that above written will suit to your requirement.