



AMEER ASHARAF

INVENTORY CONTROLLER

INVENTORY CONTROLLER WITH 4 YEAR PROFESSIONAL EXPERIENCE

PERSONAL DETAILS

- Date of birth : 08-08-1997
- Sex : Male
- Citizenship : Indian
- Religion : Islam
- Marital Status : Single
- Driving License : India
- Visa Status : Visiting Visa
- References : Available Upon Request

**AL SOUFI TRADING EST.
(INVENTORY CONTROLLER)
03-01-2022 TO 15-12-2023**



- Focuses on making sure that the right amount and quality of materials and goods are produced and delivered to the correct recipients according to schedule.
- The entire product lifecycle, from creating products to purchasing raw materials to make them, the manufacturing process itself, and moving items from one point to another, i.e. from warehouse to store or store to customer.
- Inventory control and management, order fulfillment, materials handling, supply Chain management, transportation, and warehousing.
- Warehousing & Storage.
- Inventory Management.
- Packaging.
- Transportation and Trucking.
- Information Logistics.

CONTACT



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**SAFARI MALL SHARJAH
(INVENTORY ASSISTANT)
04-05-2019 to 27-12-2021**



- Maintaining and updating records.
- Counting materials, equipment, merchandise or supplies in stock.
- Reporting discrepancies between physical counts and computer records.
- Distributing or stocking merchandise.
- Receive and inventory stock.
- Other various tasks as assigned.

COMPUTER PROFFICIENCY

- **SAP (SOFTWARE)**
- **MS office (Word, Excel, Outlook, PowerPoint, OneNote, access).**
- **Google drive (Docs, Sheets, Slides, Forms)**
- **Email (communication, typing, mail merge, filters, folders, rules).**

LANGUAGES KNOWN

- English
- Malayalam
- Hindi
- Arabic
- Tamil

INTEREST & HOBBIES

- Volunteering
- Marketing
- Investing
- Learning
- languages Travel
- Sports
- Reading

EDUCATION

- **Bachelor of Commerce**
(Bharathiyar University) Kerala, India
 - **Higher Secondary**
(G.H.S.S Maranchery) Kerala, India
 - **Secondary School**
(R.E.H.S Thozhiyoor) Kerala, India
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KEY STRENGTHS

- Innovative thinking adopting technologies as per new trend.
- Ability to work as a team player as well as good team leader for the best result.
- Strong analytical and problem solving skills.
- Ability to work under pressure to meet deadlines and flexible in different circumstances.
- Very good oral communication skill (English/Malayalam).
- An admirable knowledge in computers and its Applications.