



ANAS VATTAPARAMBATH

Customer service executive, Accountant

PERSONAL DETAILS

Mobile No : +971-522816954
Email : anasvp24@gmail.com
Nationality : Indian
D.O.B : 04 April 1999
Gender : Male
Marital Status : Single
Address : Dubai, UAE

KEY SKILLS

Dynamic Leadership Quality

Hardworking

Ability to Motivate Teams

Creative Thinking Abilities

Problem Solving

Effective Communication

Fast learner

Ability to Respond in Emergency

Time management

Coordination

Public Safety & Security

Ensure Completion of work

CAREER OBJECTIVE

To secure a position which would enable me to enhance my skills and challenge my abilities. I am to achieve success through smart work and dedication and would like to make a career in an organization, which encourages learning, rewards achievements, provide job satisfaction and further potential for growth.

EXPERIENCE

RUBIYAN HYPERMARKET - JAN 2022- JUL 2023 KERALA-INDIA

- Provide consistent, superior customer service, ensuring all customer needs and request are Identified and addressed, maintaining high level of customer satisfaction at all time.
- Database and records management
- Creating policies and procedures
- Time management
- Provide product information
- Answering questions
- Deal with complaints and problems
- Maintaining a pleasant working environment.

ACCOUNTANT AT TAX MATTERS – 8th June 2020 – 30th Aug 2021

KERALA-INDIA

- Support chief accountant, finance department, management team by completing routine and clerical and accounting Tasks.
- Manage payroll and related ledgers
- Verify bank deposits, day to day transactions, etc...

TECHNICAL_QUALIFICATION

- Frankfinn post Graduate Diploma in Aviation Hospitality Travel & Customer service with NSDC Certified Program.
- Ground handling, Ramp handling.
- Air Marshalling, Wireless communication.
- International flight Plans.
- Reservation and Ticketing with Amadeus.

TECHNICAL SKILLS

- MS Office
- MS Excel
- Amadeus
- Tally
- Peachtree
- Quick Books

LANGUAGES KNOWN

- English
- Hindi
- Malayalam
- Arabic

INTERESTS

- Photography
- Travelling
- Listening Music
- Riding

PASSPORT DETAILS

Passport Number: U5161565

Place of Issue :KOZHIKODE

Date of Issue :19/02/2020

Date of Expiry :18/02/2030

VISA STATUS : VISIT VISA

EDUCATION

2016-2019	B.com with Computer Application University of Calicut
2019	Diploma in Aviation; Hospitality; Travel and Customer Services, Frankfinn institute, Bangalore, Karnataka, India
2020	Advance Diploma in Financial Accounting. College of commerce, Kerala, India
2015-2016	Higher Secondary Education - Commerce Kerala Higher Secondary Education Board
2012-2014	SSLC Kerala High School Board of Education

DECLARATION

I hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my belief and knowledge.

ANAS VATTAPARAMBAT