



# ANAS TP

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## PROFILE SUMMARY

An Accounting professional and a graduate in Commerce (B. Com), with 2 years of experience in Accounting, Internal Audit and Taxation, possess comprehensive knowledge and understanding of Basic Accounting, Auditing and Taxation. A career focused candidate with good interpersonal skills and leading capabilities to manager Accounting Trainees in firms.



## CORE COMPETENCIES

Accounting and Book keeping	Management reporting	Day book management	Skills in Reconciliation	Invoice processing and accounting	Adjustment/Rec lassification JE
Payroll management	Skilled Communicator	Financial Statements	Proficiency in accounting software	Proficiency in MS Office	Quick Learner



## WORK EXPERIENCE

### **NESTO HYPERMARKET UAE (Still working )**

- Receiver

### **VEE TEE STEELS**

#### **KOOMBANKALLI,PATTAMBI,KERALA,INDIA**

- Monitoring day to day transactions and book keeping for clients
- Preparation of Financial Statements.
- Preparation of Management reports, Charts and Tables for management meetings
- Preparation Intercompany and General Ledger Reconciliation.
- Preparation and review of Bank reconciliation statements.
- Monthly and Year End tasks.
- Bank reconciliation statement review
- Making fee pending report and submit to Management.
- Advising on how to reduce costs and increase profits.
- Auditing and analyzing financial performance.



## ACADEMIC QUALIFICATION

- **Bachelor in Commerce (B.Com)**  
Calicut University (2017-2020)  
**ACCOUNTS (2021)**



## ACTIVITIES

- FOOTBALL
- READING
- TRAVELLING

## IT SKILLS

- Knowledge in SAP - Business One, SAP FICO
- Knowledge in MS Office- Microsoft Excel Global Certificate Holder 2020).
- Specialized in Tally ERP 9.0, Sage 50/Peachtree & Quick Books Accounting Software
- Knowledge in Computer Fundamentals, Windows XP, Windows 7, Linux.
- Confident to do any accounting software

## PERSONAL DETAILS

Full Name	: ANAS TP
Date of Birth	: 26 MAY 2000
Address	: THEVARPALLIYALIL(H) PALLIPPURAM,PATTAMBI,KRRALA INDIA
Mobile Number	: +91 8593977126
Passport Number	: V6815671
Visa status	: English : Read, Speak, Write
Languages Known	: Malayalam: Read, Speak, Write

## DECLARATION

I hereby state that the above provided information are genuine and true to my knowledge. All above mentioned certificates and documents can be produced for verification upon request.

**ANAS TP**