



# ANEES N.K.

## SALES EXECUTIVE

### CONTACT

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Nayan Kottil House, P.O.  
Painkannur, Kerala, India

### SKILLS

- Sales & Business Development
- Customer Relationship Management (CRM) Billing & Payment Processing Point of Sale (POS) System Cash Handling & Reconciliation
- Inventory & Stock Management
- Retail Operations & Merchandising Team Leadership
- & Supervision Product Promotion & Upselling Excellent Communication & Negotiation

### LANGUAGES

- English (Fluent)
- Hindi (Fluent)
- Arabic (Fluent)
- Malayalam (Native)

### PASSPORT

- Passport No.: R.1836658
- Issued at: Malappuram
- Expiry: 27/06/2027



### PROFILE

Results-driven Sales Executive with over 6 years of experience in retail and hypermarket sales, coupled with 3 years of experience as a Billing Staff in Dubai. Adept at handling customer service, sales operations, and billing functions in fast-paced environments. Excellent interpersonal and negotiation skills with a track record of achieving sales targets and enhancing customer satisfaction.



### WORK EXPERIENCE

**Billing Staff** Retail Industry, Dubai Jan 2021 – Present

- Processed invoices and managed payment transactions with accuracy.
- Ensured proper documentation and record-keeping for audits.
- Provided excellent customer support in resolving billing-related queries.
- Collaborated with finance teams to maintain smooth billing operations.

**Sales Executive** Nov 2018– Jan 2021  
Lulu Hypermarket, Kuwait

- Engaged customers with exceptional product knowledge and service.
- Managed inventory, restocked shelves, and ensured product availability.
- Achieved and exceeded monthly sales targets by implementing upselling techniques.
- Handled billing, cash transactions, and POS operations efficiently.
- Assisted in promotional campaigns and in-store branding activities.

**Salesman** Jan 2009 – Nov 2018  
Shalimar Hypermarket, Kerala, India

- Provided personalized assistance to customers, enhancing sales and satisfaction.
- Maintained and organized stock to optimize store layout and product display.
- Conducted market research to understand customer needs and preferences.



### EDUCATION

**S.S.L.C (Secondary School Leaving Certificate)**  
Board of Public Examination, Kerala