# ANITA LAMA



#### Contact

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### **Core Qualifications**

- Cash handling accuracy
- Inventory control procedures
- Excellent communication
  skills
- Team player mentality
- Planogram development
- MS Office
- Active listening
- Effective communication
- Visual merchandising
- Customer service

## Education

North Bengal University India Bachelor of Arts: Economics 2018

#### Languages

English, Hindi, Nepali: First Language

### Professional Summary

Hardworking Shop Assistant dedicated to maintaining high service and shop floor standards. Actions instructions quickly to meet team and customer needs. Adapts well to front- and back-of-house retail roles. Motivated Shop Assistant with Three years of progressive experience. Energetic self-starter and team builder. Navigates high-stress situations and achieves goals on time and under budget.

### Experience

#### **Shop Assistant**

Viva premiere investment LLC, LANDMARK GROUP OF CO | Sharjah | Jul 2020 - Jun 2023

- Encouraged customer loyalty by building positive rapport with regular customers.
- Calculated product prices and processed payments accurately, returning change for cash remittances and issuing receipts for audit purposes.
- Assisted customers with wide selection of products and services.
- Delivered on store targets with strong sales and customer service skills.
- Created attractive displays for merchandise to enhance sales.
- Established and nurtured effective relationships with customers, colleagues and store management.
- Organised and displayed items in visually appealing manner.

#### **Sales Executive**

Safari Mall | Sharjah | Sep 2019 - May 2020

- Customised service offerings to accommodate consumer needs.
- Closed large sales to exceed quota and align with company targets.
- Selected, trained and performance-managed staff to handle high workload with ambitious targets.