



ANSHAD. S.R

ADDRESS

Al-Satwa, Dubai, UAE

CONTACT

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PERSONAL INFORMATION:

- Date of Birth : 17-12-1995
- Gender : Male
- Religion : Muslim
- Marital Status : Married
- Nationality : Indian
- Visa Status : Employment

LANGUAGES

English, Hindi & Arabic

PERSONALITY

- Optimistic
- Patient
- Self-motivated and determined
- Communicative
- Confident, hardworking, strong self-belief and punctuality
- Creative
- Exactitude

CAREER OBJECTIVE:

Seeking a challenging position with a progressive organization that will effectively utilize my knowledge and expertise, where I can grow with the organization and prove to be an asset for its effective functioning, be a team player for the achievement of organizational goals and its success.

I am looking forward to join in an organization that would offer me the motivation to perform any task, provide me with further knowledge, and utilize any nature of hardworking job.

STRENGTHS

- Able to learn quickly.
- Able to work in under pressure.
- Good interpersonal & numerical skill.
- Confident self-motivated & self-driven.
- Believe in continuously learning & self-development.
- Always committed to my assign job & tried to finish in due courses.
- Honest enough to take the responsibilities that are given from the authority.
- Practice professional ethics strongly.
- Always want to add value in my career

EDUCATION QUALIFICATION

- Higher Secondary – Kerala, India
- S S L C Public Examination
- B.COM
- DIPLOMA IN FOREIGN ACCOUNTING

WORK EXPERTISE:

- **Position:** Supervisor – Dubai – UAE
- **Employer:** Nesto Hypermarket
- **Period:** 3 years

Duties and Responsibilities

- Oversees receipt and verification of incoming shipments; ensures materials are unloaded, stored, and verified according to policy.
- Ensures that an accurate inventory record of finished goods is maintained in accordance with established procedures.
- Ensures orderly storage of incoming shipments and finished goods; maintains detailed records of available products and their storage locations.
- Conducts regular inventory checks, random checks on at least a weekly basis, and thorough checks on at least a monthly basis.
- Communicates results of inventory reviews to manager; collaborates with manager to schedule future shipments.
- Delegate's fulfillment of customer orders to staff; maintains inventory database when orders are fulfilled.
- Performs other related duties as assigned.

- **Position:** **FINANCE AND ACCOUNTS DEPARTMENT**
- **Employer:** NESTO GROUP
- **Period:** 2 years

Duties and Responsibilities

- Gather and monitor financial data (e.g. sales revenues and liabilities)
- Prepare monthly, quarterly and annual statements (balance sheets and income statements)
- Forecast costs and revenues.
- Manage tax payments.
- Organize internal audits.
- Prepare budgets (for the entire company and by department)

- **Position:** **Sales man**
- **Employer:** Nadec
- **Period:** 2 years

Duties and Responsibilities

- Greet customers.
- Help customers find items in the store.
- Check for stock at other branches or order requested stock for customers.
- Provide customers with information about items.
- Ring up purchases.
- Elevate complaints to management.
- Keep track of inventory.

PERSONAL ATTRIBUTES

- Good communication skills.
- Hardworking, honest & kind person.
- Dedicated towards responsibility.
- Able to sell to large and small clients.
- Proven experience in launching new products.
- Have a professional style of communication & ability to build rapport with prospective customers.

DECLARATION :

I do hereby declare that all information's are true, correct to the best of my knowledge and belief

ANSHAD.S
Applicant