



# ANSHIK V S

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**Visa Status** : Valid UAE Visit Visa

## PROFESSIONAL SUMMARY

Detail-oriented and dependable professional with over 7 years of experience in storekeeping, warehouse operations, loss prevention, and retail accounting within the FMCG and retail sectors. Skilled in inventory control, stock management, cash handling, and stock reconciliation, with hands-on expertise in Tally ERP, Microsoft Excel, and POS systems. Proven ability to maintain accurate inventory records, execute goods receiving and dispatch, support asset protection protocols, and implement safety and security procedures. Adept at managing inbound/outbound logistics, conducting cycle counts and stock audits, and ensuring smooth warehouse workflow and retail operations. Currently based in Sharjah, UAE, and actively seeking opportunities as a Store Keeper, Warehouse Assistant, Loss Prevention Assistant, or other related inventory and logistics roles.

## WORK EXPERIENCE

- Loss Prevention Assistant**

Dec 2022 – Dec 2024

Reliance Retail Ltd., Angamaly, Kerala

  - Monitored retail store operations to detect and prevent theft, fraud, and inventory shrinkage incidents.
  - Conducted CCTV surveillance and collaborated with security and store teams for real-time incident resolution.
  - Ensured safety compliance and maintained detailed incident reports and logs for internal audits.
  - Assisted with store asset protection procedures and monitored suspicious customer behavior.
- Store Keeper**

Jan 2020 – Sep 2022

Eastern Condiments Pvt. Ltd., Thrissur, Kerala

  - Maintained daily stock records and monitored incoming and outgoing raw materials.
  - Coordinated with procurement and production teams for timely inventory replenishment.
  - Managed physical stock verification, cycle counting, and data entry documentation.
  - Implemented FIFO methods for efficient inventory control and minimized wastage.
- Accountant cum Cashier**

Jan 2017 – Dec 2019

Marvel Agency – Home Appliances, Kodakara, Kerala

  - Handled daily accounting tasks, managed cash collections, and processed customer billing using Tally ERP with high accuracy.
  - Maintained sales records, updated petty cash, and performed account reconciliations for accuracy.
  - Prepared financial summaries and assisted with monthly closing reports and internal audits for management review.
  - Delivered professional customer service while managing front-desk cashier operations and resolving payment-related queries.

## EDUCATION

- Bachelor's Degree in Computer Application**

2013 – 2016

Nirmala College of Information Technology (MG University), Chalakudy
- Higher Secondary (Plus Two)**

2011 – 2013

GHSS Nandikara, Kerala
- Secondary School Leaving Certificate (SSLC)**

2010 – 2011

GNBHS Kodakara, Kerala

CORE COMPETENCIES	TECHNICAL SKILLS	SOFT SKILLS
<ul style="list-style-type: none"><li>Accounting &amp; Cash Handling</li><li>Inventory &amp; Stock Management</li><li>Loss Prevention &amp; Theft Control</li><li>Retail Store Operations</li><li>Financial Reporting &amp; Data Entry</li><li>Asset Protection &amp; Surveillance</li><li>Purchase &amp; Stock Reconciliation</li><li>Invoice &amp; Billing Management</li><li>Team Collaboration &amp; Coordination</li><li>Customer Service &amp; Cashiering</li><li>Tally ERP   MS Excel   POS Systems</li></ul>	<ul style="list-style-type: none"><li>Tally ERP (Accounting Software)</li><li>Microsoft Excel (Basic to Intermediate)</li><li>Inventory Management Software</li><li>POS Billing System</li><li>CCTV Surveillance Monitoring</li><li>Stock Reconciliation Techniques</li><li>Barcode Scanning &amp; Labeling Tools</li><li>Retail Loss Prevention Systems</li><li>Cash Handling &amp; Billing Procedures</li></ul>	<ul style="list-style-type: none"><li>Attention to Detail</li><li>Time Management</li><li>Team Collaboration</li><li>Communication Skills</li><li>Adaptability and Flexibility</li><li>Customer Service Orientation</li><li>Dependability and Punctuality</li></ul>

## LANGUAGES

English | Malayalam | Hindi