



Aparna Mohan . P

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Nationality – Indian ▪ Female ▪ Unmarried

Summary

To achieve a challenging position in a professional organization through self – improvement by excelling in all responsibilities with the sincere hard work, dedication & commitment . To work towards the development of the organization & grow with it .

Professional Experience

Exportify international freight forwarding company
Tamil Nadu , Chennai - April 2023 – January 2024

Sales Coordinator

- Checking enquiry from sales.
- Coordinating competitive offers with pricing team.
- Coordinating with pricing.
- Getting spot rate from carriers with profit.
- Helping pricing on RFQ preparations.
- Sending feedback from sales.
- Checking with pricing team for target rate.
- Quoting to customers.
- Sending day to day sales report to team.

Skills

- Knowledge of Air cargo shipping and processes and logistics management
- Knowledge of inventory management and warehouse operations.
- principles Proficiency in using logistics software and technology.
- Strong organizational and problem solving skills.
- Effective communication and interpersonal skills.
- Ability to work in a fast paced and dead line driven environment.
- Excellent attention to detail and ability to multitask .

Education

- Diploma in Air Cargo Shipping and Logistics Management
Govt ITI Nilambur – 2021 - 2022
- MA English - Pursuing
Indira Gandhi Open University
- BA Functional English
University of Calicut - 2018 – 2021

Computer Skills

- MS Word
- MS Excel
- V Lookup

Languages

English

Malayalam

Tamil

Hindi

Date of Birth

18/02/2000

Passport Number

W6566465