

ASHIK NAJEEM

ACCOUNTANT

I am an enthusiastic, self-motivated, reliable, responsible and hard working person . I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative. I am able to work well under pressure and adhere to strict deadlines



✉ ashiknajeem2022@gmail.com

☎ 0564368591

📍 SHARJAH AL WAHDA STREET, SHARJAH, UAE

WORK EXPERIENCE

ACCOUNTANT

SHARJAH/TALAL GROUP HYPERMARKET

02/2021 - Present

SHARJAH/UAE

Achievements/Tasks

- INVOICE ENTERING
- Inventory Control.
- Never Overlook Product-Level Shelf Life When Ordering
- Create a Centralized Record of All Products
- Identify Stock Location
- Do Regular and Accurate Stock Counts
- Combine Sales Data With Inventory Data to Simplify Reporting
- Create a Purchasing Process
- Establish a Process for Markdowns and Promotions
- Inventory Management

Contact : SHAFI ASS MANAGER - 0547514564

ACCOUNTANT

INDIA/RENO HYPERMARKET

12/2018 - 12/2020

KOTTAYAM/KERALA

EDUCATION

B.COM

Sardar Patel University

02/2020 - 02/2023

ERNAKULAM/KERALA/INDIA

Courses

- B.COM

Passed Higher Secondary

CBSE/KOTTAYAM

01/2014 - 12/2016

Courses

- HIGHER SECONDARY

SKILLS

Microsoft office

Word, Excel, power point

Inventory Management

Strong accounting/math skills.

Warehouse Operations

Shipping & Receiving

LANGUAGES

ENGLISH

Full Professional Proficiency

MALAYALAM

Full Professional Proficiency

TAMIL

Full Professional Proficiency

HINDI

Full Professional Proficiency

INTERESTS

READING BOOK

WATCHING FILMS