

## **ASHIQUE AMEEN A**

North Batinah,  
Sohar, Muscat,  
Sultanate of Oman.

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### **OBJECTIVE:**

To work for a professional organization that offers challenging opportunities, an excellent cooperative working environment to utilize my professional and technical knowledge, enabling me to improve my abilities, develop my functionality, and improve the organization's plans and work procedures.

### **WORKING EXPERIENCE**

#### **Al Jazeera International Group;**

Location : Sohar, Oman  
Designation : Asst Inventory Manager  
Department : Finance and Accounts  
Period : December 2021 – Still Pursing

#### **Responsibilities & Routine activities:**

- Handling the back-end Operation.
- Developing strategies for inventory management.
- Coordinate and supervise all inventory-related activities – Item master updation, Stock audit, Stock inward and outward, store arrangements, etc.
- Ensuring the integrity and accuracy of day-to-day operations.
- Ensuring that strong Inventory controls and procedures are in place.
- Scheduling transportation and other related activities.
- Managing inventory levels by carrying out physical counts tallying with the data storage system of the company.
- Evaluating the supply and availability of stocks, and profit margins.
- Implementing measures to avoid stock damages, theft, and wastage.
- Store, stack, or palletize materials in accordance with prescribed storage methods.
- Rearrange and take inventory of stored materials; examine stored materials and report deterioration damage.
- Provide training and guidance to new and existing staff members.
- Working closely with the IT department to ensure all inventory data are captured into the system.

- Reports on inventory levels, supply chain progress, procedural efficiency and personnel issues to upper management.

### **Western International Group (Nesto Hypermarket);**

Location : Salalah, Oman  
 Designation : Inventory Executive  
 Department : Finance and Accounts  
 Period : October 2019 – August 2021

#### Responsibilities & Routine activities:

- Handling the back-end Operation.
- Assist in the inventory & production for all segments.
- Shop managers exit clearance (Annual / Emergency Leave).
- Perishables stock updates.
- Ageing stock, nil sale, and out-of-stock monitoring & controlling.
- Process registers verification (In and Out registers).
- Sale deficit clearing (Production & Stock adjustments).
- Overhead monthly consumption process.
- Providing updates to the associates on the smooth operation.

During this period I have carried out the following roles:

- Salesman (August 2017 – June 2019)
- Storekeeper (June 2019 – September 2019)

### **Videocon D2H Distribution;**

Location : Nilgiri, Tamilnadu  
 Designation : Distributor Sales & Service Engineer  
 Department : Marketing & Sales  
 Period : June 2015 - July 2017

#### Responsibilities & Routine activities:

- Visiting retail outlets and making sure stock availability and achieving daily sale targets.
- Product presentation to retailers & customers.
- Sending proposals and signing follow-up.
- Providing installation & service after sales on site.
- Handling the stock control & in and out transfer process.
- Verifying the customer id & agreement details.

**Academic Qualification:**

	Course	Board	Institution	Year of Passing	Percentage
Education	B Sc Mathematics	Bharathiar University	Bharathiar University Arts &Science College,Gudalur.	2015	60

**TECHNICAL PROFICIENCY:**

- Operation Systems: Windows 7 & above.
- Microsoft Office (word, excel)
- Accounting Packages: Tally ERP 9
- SAP S/4 HANA
- BI (Business Intelligence)
- I Trade ERP Solution

**PERSONAL ABILITY:**

- Good communication skills
- Able to work independently and with the team
- Hardworking, Goal-oriented, Adaptive, Sincere and Supportive
- Fast learning capability
- Identifying, short listing, converting the prospects.

**ACTIVITIES AND INTERESTS:**

- Listening music
- Browsing and chatting
- Traveling and Photographing
- Learn new tricks and tips.

**PERSONAL PROFILE:**

Name : Ashique Ameen.A  
Father's Name : Abdul Sathar.K  
Date of Birth : 05.06.1995  
Nationality : Indian.  
Marital Status : Married.  
Languages Known : English, Tamil, Malayalam, Hindi, Arabic.  
Passport No : N0308437  
Passport Validity : 29/06/2025

I hereby declare that the above-mentioned information is true and correct and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Sohar

(Ashique Ameen A)