

S.MOHAMED ASHWAK

+971586269092

mohamedashwak57@gmail.com

AL SATWA, DUBAI

Mechanical Engineer equipped with dedicated and result oriented mechanical engineer with more than 3-year experience aspiring to work for a company where extensive skills and expertise in the development and evolution of mechanical designs can be used further the company's advancement.



Experience

LOGISTICS ADMINISTRATOR

ALPHAMED GENERAL TRADING- (DRUG STORE) DIP

Feb (2022) onwards

- ❖ Providing administration support and sales reps, property manager and management
- ❖ Plan shipments based on product availability and customer requests.
- ❖ Track orders to ensure timely deliveries.
- ❖ Prepare shipping documents (like invoices, purchase orders and bills of lading)
- ❖ Coordinate our supply chain procedures to maximize quality of delivery.

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Supervisor

(Jun2018 to Dec2021)

Sai Autos (TVS SPARE PARTS DEALER)

ORATHANADU, TAMILNADU, INDIA.

- ❖ Coordinating and supervising the daily/weekly/monthly activities of team members.
- ❖ Coordinate work activities with other supervisors, managers, departments, etc.
- ❖ Make suggestions for productivity improvements.
- ❖ Communicate and collaborate with other team members

Highlights

- Results-oriented
- Revenue generation
- Business development
- Knowledge in MS Office
- Good to handle Auto Cad
- Ability to motivate staff and maintain good relations
- Certified in fire and safety
- Good manners

Education

DIPLOMA IN MECHANICAL
ENGINEERING- 2017

(PERIYAR POLYTECHNIC COLLEGE,
THANJAVUR, TAMILNADU)

Grade: 1st Class with 71%

Personal Information

Fathers Name: K.Shawkathullah

Date of birth: 26-04-1999

Sex: Male

Nationality: INDIAN

Languages known: English, Hindi,
Tamil Malayalam.

Passport No: S4351477

Visa status: Employment Visa