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| **Personal Details****Date of Birth**: 20/01/1994**Sex**: Male**Nationality**: Indian.**MaritalStatus**: Single**Language Known** : English, Malayalam ,  Tamil & Hindi**Contact No**:**+971 54 353 6124****Email**:atuludayan96@gmail.comatuludayan29@gmail.com | **ATUL UDAYAN** Professional Summary A passionate, dedicate and self-driven professional known to thrive under pressure and in a challenging environment. Effective team player focused on delivering time bound results.EDUCATIONAL SUMMARY**2017 – POST GRADUATION DIPLOMA**Shipping and logistics from Indian institute of logistics, COCHIN, KERALA**2015- B A ECONOMICS KERALA UNIVERSITY****2012- PLUS TWO-BOARD OF HIGHER SECONDARY** Humanities from K V Sanskrit higher secondary school**2010- CENTRAL BOARD OF SECONDARY EDUCATION**EXPERIENCE SUMMARY**Currently working as Data entry clerk at waterfall pump manufacturing company LLC, Al Khawaneej, Dubai**Key responsibilities at water fall: -* Making packing list
* Arranging of materials export / local
* Receiving of incoming items
* Issuing of materials to the production
* Providing team members with requested data n information
* Stay up-to-date with changing data entry requirements and procedures

**Worked as factory supervisor cum dispatch in charge at continental packaging industry Umm-al Qqwain 18-12-2022 to 31-1-2024**Key responsibilities at continental packaging1. Route Planning2. Vehicle Management3. Load Planning4. Scheduling5. Tracking and Monitoring6. Communication7. Compliance**2020-2022 CHANNEL MANAGING OFFICER AT DTDC EXPRESS LTD**Worked as channel managing officer at DTDC express LTD in Quilon branch, Kerala**Role of CMO:*** Expansion of network through appointing channel partners in vacant pin codes
* Ensure CPs are up to date with company policies and Sops... Providing time to time training to cps.
* Ensure cps are following company s ops properly.
* Customer / client meetings to grow business.
* Monthly transshipment collection.
* Keep working on daily / weekly / monthly sales target.
* Supporting hands to cps for their complaints.
* Monitoring service level to achieve higher delivery %.
* Being part of periodical special / one-time projects assigned from regional office

**2018-2020 CHANNEL PARTNER OF DTDC EXPRESS LTD**Worked as an office in-charge of **Rampuram franchisee, Alleppey its authorized channel partner of DTDC express LTD****2017-2018 -SAMSUNG INDIA PVT LTD**Worked as dispatch executive at **Samsung India Pvt, Kalamaserry , Cochin , Kerala****Jan -Apr 2016 INTERNSHIP**Completed 3 months industrial internship program as logistics trainee at **GSN freight forwarding Pvt. ltd Chennai**.Achievements:* **Achieved 2nd position in pan India overall rating**
* **Achieved monthly targets in all months**
* **Achieved monthly target for network expansion**
* **Achieved monthly transshipment collection**

Skills* Microsoft Word, Microsoft Excel, MS Power point,
* Communication skills, Leadership, Emotional intelligent.
* TALLY, ADOBE PHOTOSHOP

 DECLARATION:I’m a very ambitious person. I have a burning desire to achieve my purpose. I’m happy to take responsibilities however hard it may be. I am also confident of my ability to work in a team. I hereby declare that the above – mentioned information is true to my knowledge and I bear the responsibility for the correctness of the above – mentioned particulars.Place: **ATUL UDAYAN**Date: |
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