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| **Personal Details**  **Date of Birth**: 20/01/1994  **Sex**: Male  **Nationality**: Indian.  **MaritalStatus**: Single  **Language Known** : English, Malayalam ,  Tamil & Hindi  **Contact No**:**+971 54 353 6124**    **Email**:atuludayan96@gmail.com  atuludayan29@gmail.com | **ATUL UDAYAN**  Professional Summary  A passionate, dedicate and self-driven professional known to thrive under pressure and in a challenging environment. Effective team player focused on delivering time bound results.  EDUCATIONAL SUMMARY  **2017 – POST GRADUATION DIPLOMA**  Shipping and logistics from Indian institute of logistics, COCHIN, KERALA  **2015- B A ECONOMICS KERALA UNIVERSITY**  **2012- PLUS TWO-BOARD OF HIGHER SECONDARY**  Humanities from K V Sanskrit higher secondary school  **2010- CENTRAL BOARD OF SECONDARY EDUCATION**  EXPERIENCE SUMMARY  **Currently working as Data entry clerk at waterfall pump manufacturing company LLC, Al Khawaneej, Dubai**  Key responsibilities at water fall: -   * Making packing list * Arranging of materials export / local * Receiving of incoming items * Issuing of materials to the production * Providing team members with requested data n information * Stay up-to-date with changing data entry requirements and procedures   **Worked as factory supervisor cum dispatch in charge at continental packaging industry Umm-al Qqwain 18-12-2022 to 31-1-2024**  Key responsibilities at continental packaging  1. Route Planning  2. Vehicle Management  3. Load Planning  4. Scheduling  5. Tracking and Monitoring  6. Communication  7. Compliance  **2020-2022 CHANNEL MANAGING OFFICER AT DTDC EXPRESS LTD**  Worked as channel managing officer at DTDC express LTD in Quilon branch, Kerala  **Role of CMO:**   * Expansion of network through appointing channel partners in vacant pin codes * Ensure CPs are up to date with company policies and Sops... Providing time to time training to cps. * Ensure cps are following company s ops properly. * Customer / client meetings to grow business. * Monthly transshipment collection. * Keep working on daily / weekly / monthly sales target. * Supporting hands to cps for their complaints. * Monitoring service level to achieve higher delivery %. * Being part of periodical special / one-time projects assigned from regional office   **2018-2020 CHANNEL PARTNER OF DTDC EXPRESS LTD**  Worked as an office in-charge of **Rampuram franchisee, Alleppey its authorized channel partner of DTDC express LTD**  **2017-2018 -SAMSUNG INDIA PVT LTD**  Worked as dispatch executive at **Samsung India Pvt, Kalamaserry , Cochin , Kerala**  **Jan -Apr 2016 INTERNSHIP**  Completed 3 months industrial internship program as logistics trainee at **GSN freight forwarding Pvt. ltd Chennai**  .  Achievements:   * **Achieved 2nd position in pan India overall rating** * **Achieved monthly targets in all months** * **Achieved monthly target for network expansion** * **Achieved monthly transshipment collection**   Skills   * Microsoft Word, Microsoft Excel, MS Power point, * Communication skills, Leadership, Emotional intelligent. * TALLY, ADOBE PHOTOSHOP     DECLARATION:  I’m a very ambitious person. I have a burning desire to achieve my purpose. I’m happy to take responsibilities however hard it may be. I am also confident of my ability to work in a team.  I hereby declare that the above – mentioned information is true to my knowledge and I bear the responsibility for the correctness of the above – mentioned particulars.  Place: **ATUL UDAYAN**  Date: |
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