



ATHUL RAHULAN

CONTACT INFORMATION

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Kerala, India

EDUCATION

DIPLOMA IN MECHANICAL ENGINEERING

The V Institute Kollam

HIGHER SECONDARY

- Board of Higher Secondary Examination, Kerala, India

SSLC

- Board of Public Examination, Kerala, India

CERTIFICATION COURSE

Diploma in Computer Applications

AutoCAD Certification

CNC Lathe & Milling Programming and Operation

AREAS OF INTEREST

- Emergency Response
- Security Protocols
- Risk Management
- Law Enforcement Collaboration
- Customer Service

PROFESSIONAL SUMMARY

Reliable and disciplined professional with experience in security operations, retail management, and inventory control. Skilled in maintaining safety protocols, monitoring premises, and handling emergency situations with a calm and proactive approach. Possess hands-on experience in managing store operations, assisting customers, and ensuring smooth day-to-day functioning of a retail branch. Also well-versed in inventory handling, stock maintenance, and warehouse documentation. Known for strong organizational skills, attention to detail, and the ability to work effectively under pressure.

KEY SKILLS

Surveillance	Patrolling	Emergency Handling	Access Control
Conflict Resolution	Incident Reporting	Teamwork	
Time Management	First Aid	Observation Skills	Alertness

WORK EXPERIENCE

SECURITY OFFICER | Oct 2022 - Aug 2024

G4S COMPANY UAE

PSBD LICENCE NUMBER: 19952905

KEY RESPONSIBILITIES

- Monitored and secured premises through routine patrols and surveillance systems.
- Controlled access to buildings by verifying identification and maintaining visitor logs.
- Responded promptly to alarms, emergencies, and suspicious activities.
- Ensured compliance with company safety and security procedures.
- Reported incidents, irregularities, and hazards through detailed documentation.
- Assisted in emergency evacuations and provided first-level response in crisis situations.

BRANCH EXECUTIVE | Oct 2020 - Dec 2021

VASANTHA BOOK STALL KOLLAM

KEY RESPONSIBILITIES

- Managed daily branch operations, including sales, inventory, and customer service.
- Handled customer inquiries, provided book recommendations, and resolved complaints.
- Maintained accurate stock records and coordinated with suppliers for restocking.
- Supervised billing, cash handling, and end-of-day financial reporting.
- Promoted new arrivals and seasonal offers to boost sales.


COMPUTER PROFICIENCY

MS Office	★ ★ ★ ★ ★
AutoCAD	★ ★ ★ ★ ★
Basic Operation	★ ★ ★ ★ ★
Internet & Email	★ ★ ★ ★ ★

LANGUAGES

English	<div></div> 100 %
Malayalam	<div></div> 100 %
Hindi	<div></div> 85 %
Tamil	<div></div> 85 %

INTERESTS

		
Songs	Travelling	Reading

REFERENCE

- Available upon request

STORE KEEPER | Sep 2018 - Jun 2020
TECHNO SEAL INDUSTRIES, PALAKKAD
STORE KEEPER | NOV 2024 - JAN 2025
LESSO MIDDLE EAST LLC, UAE
KEY RESPONSIBILITIES

- Maintained and organized inventory of raw materials, tools, and finished goods.
- Received, inspected, and recorded incoming materials and supplies.
- Issued materials to production departments based on requisitions.
- Updated stock records and maintained accurate inventory logs.
- Conducted regular stock audits and reported discrepancies to management.

PERSONAL STRENGTHS

- **ALERT AND OBSERVANT** - Stayed vigilant at all times, identifying suspicious behavior and potential security threats quickly and accurately.
- **PHYSICALLY FIT** - Maintained physical readiness to perform patrols, handle emergencies, and stand for extended periods without fatigue.
- **HONEST AND TRUSTWORTHY** - Upheld the highest level of integrity and confidentiality when handling sensitive security matters.
- **CALM UNDER PRESSURE** - Remained composed and made sound decisions during emergencies, alarms, or high-stress situations.

PERSONAL DETAILS

Gender	: Male
Date of Birth	: 05/08/1995
Nationality	: Indian
Marital Status	: Single

PASSPORT DETAILS

Passport Number	: S1301233
Date of Issue	: 07/06/2018
Date of Expiry	: 06/06/2028
Place of Issue	: Trivandrum

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

ATHUL RAHULAN