



# ATIQ UR REHMAN WASIF



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DUBAI, UAE 0000

## PROFESSIONAL SUMMARY

Serves customers by helping them select products. Drives sales through engagement of customers, suggestive selling, and sharing product knowledge. Greets and receives customers in a welcoming manner. Responds to customers' questions.

## WORK HISTORY

10/2018 - 02/2023

**Supermarket Sales Assistant**

Jalal Sons | Lahore, Pakistan

10/2016- 09/2018

**Store Keeper**

Hyper Market | Lahore, Pakistan

## Responsibilities:

- Perform cashier duties by handling cash and credit payments.
- Attach pricing labels to items before placing them on shelves.
- Ensure that the produce section is replenished with fresh items continuously.
- Process customers' refunds and returns.
- Provide customers with information on daily deals and discounts.
- Assist customers in finding their choice of items or escort them to the right shelves.
- Stock shelves following the supermarket's policies and make sure that any out-of-stock product is informed to the supervisor.
- Answer customers' queries regarding products and deliveries.
- Guide customers throughout the shopping process.
- Ensure that any damaged or expired products are reported and removed from shelves.
- Keep a vigilant eye on shoplifters and fraudulent credit cards.
- Report any suspicious activity within the premise of the supermarket.
- Receive delivery of supermarket merchandise and make sure that all items are stored and stacked properly.
- Keep a complete track of the number and type of sales performed each day.
- Ensure that any price changes are put on items immediately.
- Provide sales training to new hires and assist them during the induction phase.

## SKILLS

- Proven work experience as a Retail Sales Representative, Sales Assistant or similar role
- Expert in using different POS
- Familiarity with consumer behavior
- Knowledge of inventory stocking
- Excellent communication skills, capable of building trusting relationships

## EDUCATION

**BS Hons (4 Years): Software**

**Engineering | ISB, Pakistan**

**Intermediate in Non-Medical (FSc):**

**Pre Engineering |FSD, Pakistan**

## PERSONAL DETAILS

Marital Status: Married

Visa Status : Visit Visa

Nationality : Pakistani

## LANGUAGES

English

Advanced

Urdu, Punjabi

Native

## REFERENCES

- Muhammad Akram Khan  
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