



AARON CAILE

CONTACT

PHONE: 0588206945

EMAIL: aaroncaile0728@gmail.com

PERSONAL DATA

Civil Status: MARRIED

Citizenship: PHILIPPINES

Birthdate: August 30, 1993

Visa Status: Visit visa

SCHOOL ATTENDED

AMA COMPUTER LEARNING CENTER
COLLEGE – 2010-2012 Vocational
Computer System &
Networking Technology

WORK EXPERIENCE

Generative General Trading LLC – Data Entry /

Computer Technician

Dubai, U.A.E

Date: Dec.-Mar.

- Entering customer and account data from source documents within time limits
- Compiling, verifying accuracy and sorting information to prepare source data for computer entry
- Reviewing data for deficiencies or errors, correcting any incompatibilities and checking output
- Maintaining computer systems, troubleshooting errors, and repairing the organization's hardware, networking and software applications to provide technical support for both employees and customers onsite or remotely.

Sankei Giken – Production Operator (Car Equipment)

Apo Tsu, Japan

Date: 2017–2020

- Responsible for operating production machinery and carrying out quality control checks and ensure that products are produced to the highest standards, meeting the required safety and quality standards.

Uratex Company – Warehouse Assistant (Bed Foams & Mattresses)

Taguig, Philippines, Date: 2016 - 2017

Omniluck Service Cooperative – Entry Data Analyst.

Alabang, Philippines, Date: 2015 - 2016

- Developing computer databases, improving processes for data entry, analyzing complex data sets, and reporting your findings to management and company executives.

AMA Computer Learning Center - Computer Technician

Alabang, Philippines

Date: 2013 - 2015

- Tasked with maintaining computer systems, troubleshooting errors, and repairing the organization's hardware and use knowledge in networking and software applications to provide technical support for both employees and customers onsite or remotely.

TRAINING / SEMINAR

- PLASTIC MOLDING (Sankei Giken Japan)
- CARPENTRY NCII (Tesda Philippines)
- Students Career Congress at Jobstreet Philippines (2011)

SKILLS

