



# Abdul Aziz Khan S/o Usman Ali

**Date of birth:** 07/07/2001 | **Nationality:** Pakistani | **Gender:** Male |

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Abu Dhabi, United Arab Emirates (Home)

## ABOUT ME

**Career Objectives:** I am seeking a challenging career that utilizes my skills, abilities and provides an opportunity to work in a professional environment. I solemnly believe in hard work, devotion and hence offer my services to the best of my capabilities. I like to take on challenges in a truly multinational and multinational environment. A focused finance graduate degree, specializing in finance. Possesses relevant professional experience gained during internships, and with united bank limited acquiring valuable insight into developing and implementing the campaigns. Able to balance multiple competing priorities.

## EDUCATION AND TRAINING

2019 - 2023 Peshawar, Pakistan

**BACHELOR OF BUSSINESS ADMINISTRATION (BBA HONS)** The University of Agriculture  
Peshawar

**Website** <https://www.aup.edu.pk/> **Field of study** Specialization: Finance **Final grade** 3.08/4.0

2017 - 2019 Swat, Pakistan

**HIGHER SECONDARY SCHOOL CERTIFICATE (HSSC)** Board of Intermediate and Secondary  
Education Swat

**Website** <https://www.bisess.edu.pk/> **Field of study** Pre-Medical **Final grade** 756/1100

2015 - 2017 Swat, Pakistan

**SECONDARY SCHOOL CERTIFICATE (SSC)** Board of Intermediate and Secondary Education Swat

**Website** <https://www.bisess.edu.pk/> **Field of study** Science **Final grade** 648/1100

2023 United Kingdom

**NEBOSH INTERNATIONAL GENERAL CERTIFICATE IN OCCUPATIONAL HEALTH AND SAFETY**

**Website** <https://www.nebosh.org.uk/nebosh-verifications/>

2018 - 2019 Islamabad, Pakistan

**DIPLOMA IN INFORMATION TECHNOLOGY** Board of Technical and Education Council Islamabad

**Website** <https://ptec.com.pk/>

2020 - 2022 Islamabad, Pakistan

**DIPLOMA IN HEALTH SAFETY & ENVIRONMENTAL ENGINEERING (HSE)** Board of Technical and  
Education Council Islamabad

**Website** <https://ptec.com.pk/>

## WORK EXPERIENCE

02/01/2023 - 02/04/2023 Peshawar, Pakistan

**INTERNSHIP** UBL UNITED BANK LIMITED

- Being a Branch Service Representative I serve as a resource to branch employees by responding to questions and conducting basic research about bank operational policies/procedures, and transactions.
- Completes call tracking and supporting documentation associated with the Branch Support function.

- Additionally, Branch Service Representative I may research and address inquiries regarding specific transactions.

## HONOURS AND AWARDS

### Here is the list

1. Registered with Higher Education Commission (HEC) Pakistan.
2. Prime Minister Laptop Awarded by Higher Education Commission Khyber Pakhtunkhwa, Pakistan.
3. HEC Need based scholarship Awarded by Higher Education Commission Pakistan.
4. Received best volunteer award in 2021 from institute of Business and Management Science (IBMS) the University of Agriculture Peshawar, Khyber Pakhtunkhwa, Pakistan

## DIGITAL SKILLS

Proficiency of using computer and internet | Computer literacy(Microsoft Word,Excel,Office,Powerpoint,Outlook,Adobe Photoshop) | Finance analysis | Risk Assessment & Risk Management | Finance Planning and budgeting

## LANGUAGE SKILLS

Mother tongue(s): **PASHTO**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ENGLISH</b> C1		C2	B2	B2	C2
<b>URDU</b> C1		C1	B2	C1	C2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user