



ABDUL AFZAL

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ABDUL AFZAL

Dubai - United Arab Emirates

SKILLS

- Customer Service.
- Financial acumen.
- Technology Proficiency.
- Multilingual Skill.
- Cross-Functional Collaboration.
- Problem Solving.
- Cultural Awareness.

LANGUAGES

- English.
- Malayalam.
- Hindi.
- Tamil.

PERSONAL DETAILS

DATE OF BIRTH : 02/05/2000
NATINALITY : INDIAN
MARITAL STATUS : SINGLE
VISA STATUS : EMPLOYEMENT VISA

CERTIFICATES

- Certificate in Aviation and Hospitality Management.
- Diploma in Aviation and Hospitality Management.
- Advance Diploma in Aviation and Hospitality Management.

PROFILE

BBA graduate with a successful background in visa services, PRO marketing, and barcode accounting/logistics. Expertise includes end-to-end visa processing, strategic marketing for PRO services, and optimizing supply chain operations through barcode systems. Proven ability to ensure compliance, accuracy, and client satisfaction. A versatile professional with a comprehensive skill set, I am poised to contribute operational excellence and strategic insights to elevate organizational success in dynamic and challenging environments.

WORK EXPERIENCE

Marketing Specialist

Najmat Al Madeena Typing Centre

October - November 2023 - 2024

Dubai

- Emphasize the efficiency and reliability of visa application and renewal processes.
- Target entrepreneurs and businesses by promoting comprehensive business setup and office documentation services.
- Create special promotions or discounts exclusive to those who sign up for visa services during the door-to-door visits.
- Stress the convenience of utilizing your services for Emirates ID and medical typing requirements.
- Emphasize the importance of accurate and timely certificate attestation for international recognition.
- Use follow-up calls, emails, or mailers to reiterate key benefits, answer additional questions, and address any concerns.

Enterprise Account Executive

ASZ Venture General Trading

September 2023 - 2024

Dubai

- Oversee the implementation and management of barcode systems within the logistics and accounting processes.
- Generate financial reports that reconcile inventory data with accounting records, providing insights into cost of goods sold, valuation, and financial performance.
- Maintain accurate and up-to-date documentation of barcode-related transactions, financial records, and logistics data for audit and reporting purposes.
- Conduct cost analyses related to logistics, inventory management, and barcode technology usage.
- Work closely with accounting teams to ensure accurate financial reporting and collaborate with logistics teams to optimize warehouse operations through barcode technology.

EDUCATION

Bachelor of Business Administration

P.A. First Grade College, Nadupadavu
Mangalore University, 2019-2022
Year Of Graduation-2022

6.19 CGPA

COMMERCE - PUC

G.H.S.S Paivalike Nagar, 2017-2019
Year Of Graduation-2019

8.2 CGPA

SSLC, CBSE

K.E.T.S Muttam, Kasaragod
Year Of Graduation-2016

9.1 CGPA