



ABDUL NOUFAL MOHAMMED

Sales & Marketing

Dubai, UAE

M: +971547127471

W: +919567311443

[E-mail: abdulnoufal60@gmail.com](mailto:abdulnoufal60@gmail.com)

Professional summary

To be an integral part of a professional company where I can apply my knowledge of sales & Marketing Professional skills and experience of 2 years in India to add value to your company's business and achieve the corporate objectives whilst getting a new valued exposure.

Professional Experience

BK BUILDMART

May 2021 To May 2023

SALES CORDINATOR CUM ACCOUNT RECEIVABLES

- Coordinating the sales team by managing schedules, filing important documents and communicating relevant information.
- Ensuring the adequacy of sales-related equipment or material.
- Responding to complaints from customers and give after-sales support when requested.

LINKIN PARK GENTS CLOTHING (Part time job)

November 2020

Sales & Marketing

- Prepared billing documentation and approved vendor invoices
- Analyzed cost and appropriate shipping arrangements and arranged deliveries.
- Packing, invoiced and prepared monthly reporting of operations.

LADIES FANCY STORES (SAHIL FANCY)

SALES MERCHANDISER

- Marketing & advertising new collection
- Contacting customers by phone and WhatsApp in response to enquiries and new arrival
- Window displaying fancy items.

Education

2018 – 2021 SDM College Mangalore.
Bachelor of Business Administration Mangalore (BBA)
2017 – 18 Government Pre University College(Paivalike)

Skills

- Goal-oriented.
- Analytical problem solver.
- Extensive personal network.
- Empowers high-performing sales team.
- Self-Motivated and good Decision maker.
- Maintain good relation with Customers, Team Leaders and Colleagues

Key Achievements & Accomplishments

- Volume of Sales Increased through Online marketing like WhatsApp, Instagram and Facebook.
- Order price negotiated with Vendors
- NSS(National Service Scheme)-Clean City, Society needs & development, Medical Help & Sanitizing, Serving water and Food for Needy people – Society and Local community party.

Personal information

- Self-motivated personality.
- Good communication and presentation ability.
- Learning skill with continuous improvement.
- Ability to set objectives, work according to priorities and meet deadline.
- **My Motive:** To Learn first – To implement Skills in Activities – Show Productivity and Result.

Languages

English, Hindi, Malayalam, Tamil & Kannada.

Personal profile

Date of Birth	:	08/08/1998
Age	:	25 years
Gender	:	Male
Nationality	:	Indian
Marital Status	:	Single
Religion	:	Muslim
Passport No	:	T0208411
Place of issue	:	Kozhikode
Visit Visa	:	expiry-17/08/2023 (Immediately available)

I hereby declare that the above mentioned information is true to my Knowledge and I bear the responsibility for the accuracy of the above mentioned particulars.

ABDUL NOUFAL MOHAMMED