

ABHILASH C.K

Sharjah

Indian

Date of Birth: 16-10-1996

Marital Status: Single

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Visa Status: Visit Visa up to 10-07-2023



OBJECTIVE

To build upon existing accounting and finance skills in both transaction execution and analytics, leading to increased responsibilities, and secure a responsible position in account management, by sharing my experience and advanced accounting abilities to effect employer and myself growth and success.

ACCADEMIC RECORDS

- SSLC from Kerala Board of Secondary Examination, India (2012)
- Higher Secondary Education (Commerce) India (2014)

OTHER COURSES & TRAININGS

- Management & Banking Allied Training (SAMBAT)
- Practical Accounting (Manual) & Computerized Accounting (Tally, Peachtree, QuickBooks, Tradeasy)

SKILLS

- Strong written and oral communication.
- Organization and attention to detail.
- Analytical and problem solving skills.
- Time management.
- Mathematical and deductive reasoning.
- Critical thinking.
- Active learning.

TECHNICAL & COMPUTER SKILLS

- Microsoft Office.
- Internet & Browsing
- Email communication.

EXPERIENCE

ACCOUNTING CLARK

CENTRAL WATER COMMISSION (CWC)

FEB 2018 DEC 2018

- Providing accounting and clerical assistance to the accounting department
- Typing accurately, preparing and maintaining accounting documents and records
- Preparing bank deposits, general ledger postings and statements

ACCOUNTANT IRON METALS, KASARAGOD, KERALA INDIA

MARCH 2019-OCTO 2019

- Handle Cash Book
- Maintain company ledgers and daily financial transactions.
- Create financial documents such as bills, invoices, pay-orders, payables, receivables and purchase orders.
- Identify discrepancies in ledgers and accounts, tracking them to the source and correcting them.

PASSPORT DETAILS

- Passport No: R4193453
- Date of Issue: 13/11/2017
- Date of Expiry: 12/11/2027

(ABHILASH C.K)