



## ***Abhishek Panta***

### *Curriculum Vitae*

#### **OBJECTIVE:**

Work in healthy and growing environment and face challenges, work honestly and devote entirely to work and prove myself better in the field.

#### **PROFESSIONAL EXPERIENCE:**

- *New A2Z Mobile House, Narayangarh Chitwan Nepal.*  
*Position : Accountant*  
*Duration :August 17 2018 to January 15 2022*
- *B to S Trading Company Pvt .Ltd Narayangarh Chitwan Nepal.*  
*Position : Accountant*  
*Duration :August 17 2018 to January 15 2022*
- *Himalayan Life Linsurance Limited .*  
*Position : Branch Incharge at kholesimal Branch ,Chitwan Nepal.*  
*Duration : April 12 2022 to August 24 2023*

#### **OTHER PROFESSIONAL EXPERIENCE:**

- *Worked as a Part time Accountant at Everest Hight Travel and Tours, Chitwan Nepal.*
- *Worked as a Part time Accountant and Marketing at Chitwan Kitchen Concept, Chitwan Nepal.*

#### **TRAINING AND SKILLS:**

- *Proficient in use of Word, Excel, E-mail, Internet and exposure of other office packages.*
- *Worked in Tally , Swostik, Finpro, Hisab Accounting Software.*
- *Basic Computer Course (3 Months)*
- *Accounting Package (3 Months)*

#### **Personal Details**

##### **Address**

Dubai, UAE

**Visa Status: Own Visa**

**Date of Birth:** 1998-04-22

**Place of Birth:** Nepal

**Ctzn. No:** 35-01-72-04559, Nepal

**Passport no:**

10309945

**Gender**

Male

**Marital Status**

Married

**Contact:**

Mob: +971-557152054

**Email:**

**abhishekpanta095@gmail.com**

**SUMMARY OF ACADEMIC QUALIFICATION:**

***Bachelor of Business Studies (BBS)***

*University: Tribhuvan University, Kathmandu Nepal.*

*Registration No: 7-2-241-4-2016*

*College: Balkumari College Narayangarh, Chitwan Nepal.*

***Bachelor of Arts (BA)***

*Bachelor in Political Science.*

*University: Tribhuvan University, Kathmandu Nepal.*

*Registration No: 7-2-241-4-2016*

*College: Tribhuvan University Nepal.*

***Intermediate (+2)***

*Apex Academy, Bharatpur, Chitwan, Nepal.*

*Affiliated to HSEB*

*Year of Completion: 2015 AD (Management Stream)*

***School Leaving Certificate***

*Shanti Vidya Mandir Eng.H.S.S, Chitwan, Nepal*

*Government of Nepal.*

*Year of Completion: 2013 AD*

**LANGUAGES:**

<b><i>Language</i></b>	<b><i>Speaking</i></b>	<b><i>Reading</i></b>	<b><i>Writing</i></b>
<i>English</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>
<i>Nepali</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>
<i>Hindi</i>	<i>Good</i>	<i>Good</i>	<i>Good</i>

**PERSONAL QUALITIES:**

- *Self-motivated, having a will and strong sense of commitment and responsibility.*
- *Seeking career-building opportunities.*
- *Enthusiastic to work in a dynamic environment.*
- *Having sense of humor, analytical and problem-solving abilities.*
- *Eager to learn openness.*